

## EAM Application Checklist

### Applicant:

Check your application for adherence to each of the following items.

Clip this sheet to the front of the original application.

Please refer to the Associate Dean for Research and Faculty Affairs website for current and complete information.

\_\_\_\_\_ Proposal is for “single year” project.

\_\_\_\_\_ Most current forms were used (<http://www.siumed.edu/adrfa/eam.html>)

\_\_\_\_\_ Page limit (15 pages) for sections A-D of the Research Plan including Introduction (if appropriate).

\_\_\_\_\_ Font size Arial 11 or larger was used throughout the text (except legend).

\_\_\_\_\_ Eligibility requirements (A-C) met.

\_\_\_\_\_ “Introduction” section (1 page limit) addressing:

- Plan for NIH application
- Proof of independence (if applicable)
- Progress (measurable) for last year’s EAM award (if applicable)

\_\_\_\_\_ Total budget limit - \$50,000

Individual budget item limits:

- Equipment - \$2,500
- Travel - \$2,000
- Miscellaneous - \$2,500

\_\_\_\_\_ The original hard copy of this application with checklist attached was sent to Associate Dean for Research and Faculty Affairs.

\_\_\_\_\_ Electronic form of application was sent to the office of the Associate Dean for Research and Faculty Affairs ([kkatcher@siumed.edu](mailto:kkatcher@siumed.edu)). Collate all documents into a single PDF file (including appendix).

\_\_\_\_\_ ***Deadline – Monday, November 3, 2008, 4:00 p.m.***

*This includes both the original hard copy and the electronic copy must be received by the office of the Associate Dean for Research and Faculty Affairs by this time. **No late applications will be accepted.***