

CRC Application Checklist

Applicant:

Check your application for adherence to each of the following items.

Clip this sheet to the front of the original application.

Please refer to the Associate Dean for Research and Faculty Affairs website for current and complete information.

_____ Proposal is for “single year” project.

_____ Most current forms were used (<http://www.siumed.edu/adrf/eam.html>)

_____ Page limit (15 pages) for sections A-D of the Research Plan including Introduction (if appropriate).

_____ Font size Arial 11 or larger was used throughout the text (except legend).

_____ Eligibility requirements (A-C) met.

_____ “Introduction” section (1 page limit) addressing:

- Plan for NIH application
- Proof of independence (if applicable)
- Progress (measurable) for last year’s CRC award (if applicable)

_____ Total budget limit - \$15,000

_____ Individual budget item limits:

- Equipment - \$2,500
- Travel - \$2,000
- Miscellaneous - \$2,500

_____ The original hard copy of this application with checklist attached was sent to Associate Dean for Research and Faculty Affairs.

_____ Electronic form of application was sent to the office of the Associate Dean for Research and Faculty Affairs (kkatcher@siu.edu). Collate all documents into a single PDF file (including appendix).

_____ ***Deadline – Monday, April 6, 2009, 4:00 p.m.***

Both the original hard copy and the electronic copy must be received by the office of the Associate Dean for Research and Faculty Affairs by this time.

No late applications will be accepted.

Please also provide the following information for our review process.

Describe your Major Topic Area _____

Describe your Target Population _____

List 5 Key Words to Describe the Project _____