

RECORDED MINUTES
Research Policy Committee
August 11, 2008
3:30 p.m.

PRESENT:

Kathleen Campbell, Ph.D., Chair
Sukesh Bhaumik, Ph.D.
M. Steven Evans, MD
Mark Johnson, MD
Teresa Liberati, Ph.D., DVM
Joseph Milbrandt, Ph.D.
Prema Narayan, Ph.D.
Peter Patrylo, Ph.D.
Louis Premkumar, Ph.D.
Sophia Ran, Ph.D., Vice Chair
Laura Rogers, MD
Don Scott, MD
Steven Verhulst, Ph.D.

ABSENT:

Mary McAsey, Ph.D.
Paula Mackrides, DO

Ex-Officio Members:

Linda Toth, Ph.D., DVM, Associate dean
for Research & Faculty Affairs

Ex-Officio Members:

Sandra Puczynski, Ph.D., Director of
Clinical Research Development
Ko Watabe, Ph.D., Chair of CRC

Chair Kathleen Campbell called the meeting to order at 3:32 p.m. Dr. Joseph Milbrandt moved to approve the minutes of the June 9, 2008 meeting as mailed. The motion was adopted.

Announcements—Chair Campbell stated that Dr. Sophia Ran has sent out the Space Allocation Committee surveys and is collecting the responses. Reminders have been sent to those who have not yet responded.

EAM Application—Members discussed the merits of creating a new cover sheet for EAM grant applications. Discussion centered on whether the cover sheet should request information from PI applicants for ten years or five years. After much discussion, the consensus was that the cover sheet example should request information from researchers for a minimum of five years, which would allow those not active in the immediate past to explain and list activities prior to 5 years ago. Dollar amounts of funded grants will not be required.

RPC Strategic Planning Report—Dr. Campbell presented a draft of the report and asked if everyone liked the format presented. She plans to add an executive summary to the report. The Committee discussed the report and requested the following additions:

1. Executive Summary
2. Table of Contents
3. Results of survey
4. Appendix to include a copy of the survey instrument

The RPC was supportive of the format and general content of the report. Some discussion of specific items occurred but due to insufficient time, it was agreed that all RPC members review the report and send specific suggested revisions to Dr. Campbell by page and item numbers. In addition Dr. Campbell stated that the categories had been generally prioritized by the number of research areas affected and by the faculty survey but specific suggestions were not. If Dr. Campbell doesn't receive a comment on any particular point, she will assume that it does not need to be further discussed. The Committee agreed to e-mail any suggested changes to Dr. Campbell that they would like to have further discussed at the September RPC meeting, but not suggestions regarding prioritization at this point. Dr. Rogers commended Dr. Campbell for the work she has done on the document. Dr. Campbell asked the members to send her specific details of suggested changes because they are easier to incorporate into the document. She will meet with Gary Giacomelli to determine the proper format for an executive summary.

Dr. Mark Johnson moved to adjourn. The motion was adopted and the meeting adjourned at 5 p.m.