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**RECORDED MINUTES**  
**Research Policy Committee**

**December 10, 2007 Meeting**  
**3:30 PM**

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**PRESENT:**

Kathleen Campbell, Ph.D., Chair	Joseph Milbrandt, Ph.D.
Sukesh Bhaumik, Ph.D.	Peter Patrylo, Ph.D.
M. Steven Evans, M.D.	Louis Premkumar, Ph.D.
Mark Johnson, M.D.,	Sophia Ran, Ph.D.
Teresa Liberati, Ph.D., D.V.M.	Laura Rogers, M.D.
Mary McAsey, Ph.D.	Don Scott, M.D.
Lydia Arbogost, Ph.D. (proxy for Prema Narayan, Ph.D.)	Steven Verhulst, Ph.D.

**Ex-Officio Members:**

Sandra Puczynski, Ph.D., Director of  
Clinical Research Development  
Ko Watabe, Ph.D., Chair, Central Research  
Committee

**ABSENT:**

Linda Toth, Ph.D., Ex Officio

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The meeting was called to order at 3:30 pm. by Dr. Campbell.

**Approval of Minutes**

The minutes of the November 12, 2007 meeting were changed to reflect the complete title of the Director of Clinical Research Development as an ex officio member of Research Policy Committee. With this revision noted, Steve Verhulst moved and Joe Milbrandt seconded that the November 12, 2007 minutes be approved as presented. The committee voted unanimously to approve the minutes.

**Announcements**

CRC/RPC Committee subcommittee met November 28, 2007. Recommendation of the joint subcommittee will be discussed today.

Dr. Ran and Dr. Campbell have met regarding the Space Allocation Subcommittee. The documents are being updated in preparation for a subcommittee meeting.

Dr. Campbell will be representing the Research Policy Committee on the Clinical Research Initiative Team headed by Dr. Sandy Puczynski so that the effort of the two committees is coordinated.

Dr. Campbell is working on accessing the Responsible Conduct of Research (RCR) training through the CITI modules for faculty that are not currently involved in human research. She has found some difficulties in accessing the appropriate modules for RPC and felt that she should go through the modules before she asks for the RPC to also do the training and vote on requiring them for other SIU SOM faculty and staff.

## **Items for Discussion:**

### **I. Replacement of RPC Member**

Dr. Brad Schwartz has resigned from the Research Policy Committee because of other time commitments. Family and Community Medicine has requested representation on the Research Policy Committee, and Dr. Jerry Kruse has recommended Dr. Paula Mackrides, of Quincy for the appointment. Dr. Mackrides has a background in translational research and has a commitment to research. As moved by Dr. Evans, and seconded by Dr. Ran, the recommendation was approved unanimously. This recommendation will be forwarded to the Faculty Council's Committee on Committees.

### **II. Central Research Committee Guidelines - Revision**

Although it is not in the Central Research Committee funding guidelines document, for many years faculty must have been at SIU SOM for at least 6 months prior to grant submission. The CRC/RPC subcommittee recommends only that the applicant be a current faculty member at SIU SOM at the time of grant submission. Discussion followed on the reasons for the 6 month requirement. As moved by Dr. McAsey, and seconded by Dr. Liberati the committee unanimously approved the elimination of the 6 month employment requirement of a current faculty member for CRC grant submissions. SIU SOM faculty members with at least a 51% appointment will be eligible to apply for EAM and CRC grants as soon as they have started their employment with SIU.

### **III. Strategic Plan**

Dr. Campbell presented the Research Policy Committee tasks for the Strategic Plan:

6.1 Increase the numbers of faculty performing funded research.

6.1B Investigate infrastructure needs and impediments, develop potential solutions and report findings to the Associate Dean of Research and Faculty Affairs by June 2008.

6.3 Develop and implement a plan to enhance support for the infrastructure, including support for core facilities and acquisition of common use equipment. Increase internal sources of funding for research projects to enhance support for the research infrastructure. Due June 2008.

Dr. Campbell in conjunction with the RPC membership assigned subcommittee memberships as follows:

Clinical:

Laura Rogers, M.D. Chair

Steven Evans, M.D.

Mark Johnson, M.D.

Joe Milbrandt, Ph.D.

Consultants, Larry Hughes, Ph.D., Steve Verhulst, Ph.D.

Translational:

Teresa Liberati, Ph.D., D.V.M., Chair

Peter Patrylo, Ph.D.

Kathleen Campbell, Ph.D.

Paula Mackrides, M.D. (pending appointment to the RPC)

Consultant: Louis Premkumar, Ph.D.

Basic Science:

Sophia Ran, Ph.D., Chair  
Sukesh Bhaumik, Ph.D.  
Prema Narayan, Ph.D.  
Louis Premkumar, Ph.D.  
Mary McAsey, Ph.D

Humanities and Medical Education Research:

Steve Verhulst, Ph.D., Chair  
Reed Williams, Ph.D.  
Nicole Roberts, Ph.D.  
Don Scott, M.D.  
Ross Silverman, Ph.D.

Ex Officio members are welcome to interact with the subcommittees as desired.

Charges of each Subcommittee:

Each subcommittee is asked to broadly consider all impediments to research and also consider infrastructure needs including the library, laboratory and clinical equipment, shared equipment and facilities current and needed (particularly for NIH funded research), statistics and databases, specialty faculty and how can we better involve students and residents in research.

In regard to internal funding, the committees are asked to provide suggestions on how to prioritize the allocation of internal funding, The funding mechanisms and annual awards the ADR office now supports are EAM (around 6 a year), EAM-Near Miss (4), CRC (about 8), CRC-Near Miss (2), Concept Development Award and Clinician Scientist Program. If a bridge fund program is added that will require a share of the total. Further, it is currently estimated that the ADR share of the Faculty Achievement Award in Research (FAAR) costs from the indirect cost allocation will reduce into the amount available for CRC by roughly 25%. Dr. Toth will be on the January RPC agenda to speak to the topic of internal funding.

Subcommittee Tasks:

Each subcommittee is asked to provide input on the above issues via its own discussions and information seeking. Each subcommittee should develop their prioritized lists of concerns and constructs on impediments to research and how the research environment at SIU SOM can be enhanced to increase research productivity including external funding, numbers of faculty performing research, patents and intellectual property, publications, presentations etc.

Dr. Campbell stated that the subcommittees are free to contact her or Dr. Toth at any time for any information needed to complete their tasks.

Timelines:

January 14, 2008 Research Policy Committee Meeting: Each RPC subcommittee chair will provide a brief update of the approach their subcommittee is taking in addressing their area. Any questions or areas of concern will be addressed.

February 11, 2008 RPC Meeting: Each RPC subcommittee will provide a prioritized list of their version of the impediments to research for faculty. It is expected that some overlap between the lists will exist but having the subcommittees develop them independently will ensure that the specific needs of each research area is addressed in addition to the commonalities across research areas. The RPC will review all the lists and make suggestions for improvement. The lists will be given to Dr. Steve Verhulst and Dr. Laura Rogers who will construct a single faculty survey reflecting the wishes of the subcommittees and circulate them to subcommittee chairs.

Because Dr. Campbell cannot attend the March 3, 2008 meeting, Dr. Rogers, Dr. Verhulst and Dr. Ran are asked to review this final form with Dr. Campbell prior the March 3 meeting.

March 3, 2008 RPC Meeting: The final form of the faculty impediments to research survey will be presented by Dr. Verhulst and Dr. Rogers for RPC approval. The survey will then be sent to all faculty members. Also, at this meeting, subcommittee chairs will update the RPC on the progress of their subcommittees in evaluating current infrastructure needs and suggestions for future development.

April 14, 2008 RPC Meeting: Each subcommittee will present its written report of its assessment of current infrastructure needs and suggestions for future development.

May 12, 2008 RPC Meeting: The RPC will discuss the results of the faculty survey and how to synthesize those results into a final report detailing both the subcommittees internal review of impediments to research and future suggestions based on the faculty survey results. Dr. Campbell will incorporate all elements into a final report for the Executive Committee.

June 9, 2008 RPC Meeting: The RPC will review the final report prepared by Dr. Campbell and approve it with any recommended revisions for submission to the Executive Committee.

#### IV. **Shared Instrumentation Grant**

Dr. Toth's email regarding the availability of shared instrumentation grants by appropriate NIH-funded participants was discussed by the committee. The discussion centered on the need for fMRI capabilities for animal research. Dr. Patrylo will survey the equipment need in Carbondale and Dr. Premkumar will survey the need with Drs. Bartke and Brewer in Springfield. They are to report their findings to Dr. Toth.

The meeting adjourned at 4:55 pm