
RECORDED MINUTES
Research Policy Committee
March 3, 2008
3:30 PM

PRESENT

Sukesh Bhaumik, Ph.D.
M. Steven Evans, M.D.
Mark Johnson, M.D.
Teresa Liberati, Ph.D., D.V.M.
Mary McAsey, Ph.D.
Paula Mackrides, D.O.
Prema Narayan, Ph.D.
Peter Patrylo, Ph.D.
Louis Premkumar, Ph.D.
Don Torry, Ph.D. (proxy for Sophia Ran,
Ph.D)
Steven Verhulst, Ph.D.

Shelly Tischkau, Ph.D. (proxy for Kathleen
Campbell, Ph.D., Chair)

ABSENT: Ex-Officio Members:

Sandra Puczynski, Ph.D., Director of
Clinical Research Development
Linda Toth, Ph.D., Associate Dean for
Research and Faculty Affairs
Ko Watabe, Ph.D., Chair, Central Research
Committee

ABSENT:

Joseph Milbrandt, Ph.D.
Laura Rogers, M.D.
Don Scott, M.D.

The meeting was called to order at 3:35 pm. by Dr. Evans. Dr. Evans welcomed Dr. Paula Mackrides to the committee as well as proxies Dr. Shelley Tischkau for Dr. Kathleen Campbell and Dr. Don Torry for Dr. Sophia Ran. Springfield committee members in attendance were introduced to Dr. Mackrides.

Approval of February 11, 2008 Minutes

Dr. Mary McAsey moved and Dr. Teresa Liberati seconded that the February 11, 2008 minutes be approved as presented. The committee voted unanimously to approve the minutes.

Announcements:

1. At the April 14, 2008 RPC meeting, the final form of the faculty impediments to research survey will be presented by the subcommittee chairs for RPC approval. The survey will then be sent to all faculty members with results being reviewed and discussed at the May 12, 2008 RPC meeting.
2. At the April 14, 2008 RPC meeting each subcommittee will present its written report of its assessment of current infrastructure needs and suggestions for future development.
3. At the April 14, 2008 RPC meeting prioritization of internal funding will be discussed. It is requested that the subcommittees have completed their discussions of that issue prior to the meeting.

Items for Discussion:

Strategic Plan tasks: Faculty Survey: Discussion led by Dr. Steven Verhulst.

Dr. Steven Verhulst reported he, Dr. Rogers and Dr. Campbell met last week to discuss the faculty survey. He distributed copies of the survey outline for consideration by the committee. He expects that the results of a short survey will identify the top five barriers to research and solutions to identified barriers that can be presented to the Dean.

He reported that the subcommittees have interviewed substantial numbers of faculty and will meet with five remaining groups this week. A great deal of qualitative information has been received that will be plugged into the final written report verbatim.

Three methods are under consideration for conducting the survey: the old fashioned paper method, electronically or using Survey Monkey. The consensus of the committee was to do the survey electronically or by using Survey Monkey in order to get the biggest response.

Dr. Campbell will write a personal letter to faculty accompanying the survey impressing upon them the importance of completing the survey.

Upon review of the survey, the committee offered the following questions/suggestions:

In the Demographic section – ask if the individual has a cross appointment

If they say they don't want to do research, the survey ends there

Include the question – How much of your job description FTE is supposed to be research

At the top of the survey – include a sentence that states this is an anonymous survey

How do we monitor the returns if the survey is done electronically

If the survey is sent by email, can it include the “read/return request”

Dr. Verhulst asked the committee to thoroughly read and review the outline and get back to him or Dr. Rogers with their thoughts and suggestions as quickly as possible.

On a motion by Dr. Mary McAsey and seconded by Dr. Louis Premkumar, the meeting was adjourned at 4:15 p.m.