
RECORDED MINUTES
Research Policy Committee

May 12, 2008

3:30 p.m.

PRESENT

Kathleen Campbell, Ph.D., Chair

Sukesh Bhaumik, Ph.D.

M. Steven Evans, M.D.

Mark Johnson, M.D.

Teresa Liberati, Ph.D., D.V.M.

Paula Mackrides, D.O.

Joseph Milbrandt, Ph.D.

Prema Narayan, Ph.D.

Peter Patrylo, Ph.D.

Louis Premkumar, Ph.D.

Greg Brewer, PhD

Laura Rogers, M.D.

Don Scott, M.D.

Steven Verhulst, Ph.D.

Ex-Officio Members:

Sandra Puczynski, Ph.D., Director of
Clinical Research Development

Linda Toth, Ph.D., Associate Dean for
Research and Faculty Affairs

Ko Watabe, Ph.D., Chair, Central Research
Committee

ABSENT:

Mary McAsey, Ph.D.

The meeting was called to order at 3:30 p.m. by Dr. Campbell.

Approval of April 14, 2008 Minutes

Dr. Steve Verhulst moved and Dr. Sophia Ran seconded that the April 14, 2008 minutes be approved as presented. The committee voted unanimously to approve the minutes.

Announcements:

- **Space Allocation Subcommittee:** Dr. Campbell announced that the documents have been revised and the subcommittee met to approve the final documents. We plan to send out the survey in June.
- **Visit to Carbondale:** Dr. Campbell announced that she and Rob Patino, JD Director of the Technology Transfer Office presented to the Carbondale SIUSOM faculty on April 23, 2008 on Intellectual Property and Technology transfer and then Dr. Campbell met with the Carbondale faculty members about RPC issues.
- **Executive Committee:** Dr. Campbell updated the SIUSOM Executive Committee about RPC progress for the Strategic Plan on April 14, 2008. A copy of her report is provided at the end of the minutes.
- **RPC Impediments to Research Report:** Dr. Campbell is preparing this report but in light of the very full agenda for today's meeting and the fact that all subcommittee reports were discussed in April and included in the April 2008 minutes, that report was not presented and discussed today.
- **IT input:** Dr. Dorsey has requested that the RPC provide input on how Information Technology can help support our research mission. Thus far only one RPC member has responded but some of these issues have been addressed in the subcommittee reports.
- **Dr S. Puczynski provided the following update on initial changes to improve administrative support for clinical research: These changes result from an extensive review of the status of industry-sponsored clinical research:**
 1. New position effective May 12, 2008: Clinical Trials Contracts Coordinator (1.0 FTE). Erin Campbell will assume new position. Susan Ryherd will continue to support some of this activity until we catch up with the back log.

2. Susan Ryherd will provide administrative support for the Office of Clinical Research Development and the Clinical & Translational Research Initiative Planning Team.
3. Increase indirect cost recovery rate to 25% effective July 1, 2008. The additional 4% will help support the Clinical Trials Contracts Coordinator salary.
4. Task forces have been created to improve clinical trial contracting processes and to improve clinical research billing processes.
5. Task force has been created to review SCRIHS operations and staffing – SCRIHS Office Coordinator position to remain vacant pending task force recommendations.
6. Change reporting structure (temporary): All personnel involved in clinical research administrative activities identified above to report to Sandra Puczynski, Ph.D., Director of Clinical Research Development. Eventually, SCRIHS should be incorporated into the Office of Compliance.
7. Begin to organize some of the clinical research support functions into a centralized unit (Plan for Clinical Research Center will be available June 2008).

The RPC thanked Dr. Puczynski for her progress in these areas and her report.

Items for Discussion:

- I. **Recommendations for new RPC members:** As mandated by our RPC operating paper, at the May meeting the RPC recommended new members for the RPC. Dr. Milbrandt moved and Dr. Scott seconded a motion to make the recommendations as listed in Appendix II. The motion was unanimously approved. The decisions as listed in Appendix II of the minutes are in the format they were sent to Faculty Council.
- II. **Faculty Survey:** Drs. Verhulst and Rogers provided a status report regarding the faculty survey on impediments to research and obtained input from the RPC members. Extensive constructive discussion ensued providing suggestions on data analysis and clarification of response rates, graduate student issues, the

content of the survey vs the subcommittee reports, how to summarize the data, the barriers and solutions identified and how to further identify barriers and solutions etc. Dr. Campbell clarified that the survey information is in addition to the information provided by the subcommittee reports. The discussion of the survey will continue at the June 2008 RPC meeting. It was requested that at the June 2008 RPC meeting, Drs Verhulst and Rogers include the following items in their presentation: 1) a summary of the limitations of the survey data, 2) display data by categories and attempt to identify those interested in research by type of research

- III. Prioritization of internal funding:** Because of the extensive discussion of the faculty survey, the RPC tabled the discussion of prioritization of internal funding until the June 2008 RPC meeting.
- IV. The meeting adjourned at 5 PM as moved by Dr. Rogers, Seconded by Dr. Verhulst and approved unanimously.**

APPENDICES:

Appendix I: Copy of Report to Executive Committee:

Research Policy Committee (RPC): Strategic Planning Report April 14, 2008

Please note that the RPC minutes are posted on the SIUSOM ADR website as soon as they are approved each month.

Report Prepared by Kathleen Campbell, PhD: Chair, RPC

Strategic Planning Tasks Assigned to the RPC and due June 2008:

6.1 Increase the numbers of faculty performing funded research.

6.1B Investigate infrastructure needs and impediments, develop potential solutions and report findings to the Associate Dean of Research and Faculty Affairs by June 2008.

6.3 Develop and implement a plan to enhance support for the infrastructure, including support for core facilities and acquisition of common use equipment. Increase internal sources of funding for research projects to enhance support for the research infrastructure. (This last task has been clarified to prioritize internal funding mechanisms rather than increase sources of internal funding.)

Approach: Four subcommittees were formed. Each subcommittee had broad representation across departments. Translational and Basic Science Subcommittees had Carbondale representation. In some cases consultants or members outside the RPC membership were included to ensure optimal representation and expertise. At the December 10, 2007 RPC meeting, Dr. Campbell, in conjunction with the RPC membership, assigned subcommittee memberships as follows:

Clinical Research:

Laura Rogers, M.D. Chair (Internal Medicine: Springfield)

Steven Evans, M.D. (Neurology: Springfield)

Mark Johnson, M.D. (Pediatrics: Springfield)

Joe Milbrandt, Ph.D. (Surgery: Springfield)

Consultants for statistics, Larry Hughes, Ph.D. (Surgery/Internal Medicine: Springfield ad hoc), Steve Verhulst, Ph.D. (Statistics and Research Consulting: Springfield)

Translational Research:

Teresa Liberati, Ph.D., D.V.M., Chair (Internal Medicine, Director Laboratory Animal Medicine Springfield)

Peter Patrylo, Ph.D. (Physiology: Carbondale)

Kathleen Campbell, Ph.D. (Surgery: Springfield)

Paula Mackrides, M.D. (Family and Community Medicine: Quincy)

Consultant: Louis Premkumar, Ph.D. (Pharmacology: Springfield)

Basic Science Research:

Sophia Ran, Ph.D., Chair (Medical Microbiology, Immunology and Cell Biology)

Sukesh Bhaumik, Ph.D. (Biochemistry and Molecular Biology: Carbondale)

Prema Narayan, Ph.D. (Physiology: Carbondale)

Louis Premkumar, Ph.D. (Pharmacology: Springfield)

Mary McAsey, Ph.D (Obstetrics and Gynecology: Springfield)

Humanities and Medical Education Research:

Steve Verhulst, Ph.D., Chair (Statistics and Research Consulting: Springfield)

Reed Williams, Ph.D. (Surgery: Springfield ad hoc)

Nicole Roberts, Ph.D. (Medical Education: Springfield ad hoc)

Don Scott, M.D. (Internal Medicine: Springfield)

Ross Silverman, Ph.D. (Medical Humanities: Springfield ad hoc)

Ex Officio members of the RPC, Dr. L. Toth, Dr. S. Puczynski, and Dr. K. Watabe, were welcome to interact with the subcommittees as desired.

Charges of each Subcommittee:

Each subcommittee was asked to broadly consider all impediments to research and also consider infrastructure needs (both current and needed: particularly for NIH funded research) including the library, laboratory and clinical equipment, shared equipment and facilities, statistics and databases, specialty faculty and how can we better involve students and residents in research.

In regard to internal funding, the committees were asked to provide suggestions on how to prioritize the allocation of internal funding, The funding mechanisms and annual awards the ADR office now supports are EAM (approximately 6 a year), EAM-Near Miss (4), CRC (about 8), CRC-Near Miss (2), Concept Development Awards and Clinician Scientist Program. If a bridge fund program is added that program will require a share of the total. Further, it is currently estimated that the ADR share of the Faculty Achievement Award in Research

(FAAR) costs from the indirect cost allocation will reduce into the amount available for CRC by roughly 25%.

Subcommittee Tasks:

Each subcommittee was asked to provide input on the above issues via its own discussions and information seeking. Each subcommittee was asked to develop their prioritized lists of concerns and constructs on impediments to research and how the research environment at SIUSOM can be enhanced to increase research productivity including external funding, numbers of faculty performing research, patents and intellectual property, publications, presentations etc.

The subcommittees were encouraged to contact the Dr. Campbell, Chair of RPC, or Dr. Toth at any time for any information needed to complete their tasks.

Timelines:

January 14, 2008 Research Policy Committee Meeting: Each RPC subcommittee chair provided a brief update of the approach their subcommittee is taking in addressing their area. Questions and areas of concern were addressed.

February 11, 2008 RPC Meeting: Each RPC subcommittee provided an expanded report of the impediments to research for faculty in their areas and suggestions for items for the faculty survey. Dr. Steve Verhulst and Dr. Laura Rogers volunteered to synthesize the suggestions for the faculty survey items into a single faculty survey reflecting the wishes of the subcommittees and circulate them to subcommittee chairs.

Following the February RPC meeting, Dr. Verhulst and Dr. Rogers then circulated a current outline of possible constructs for the RPC survey based on the emails, and summaries provided by the subcommittees as well as the RPC meeting notes. In parenthesis after each barrier or solution, the subcommittee sources were listed so overlap between subcommittees could be assessed. Dr.

Verhulst and Dr. Rogers then met with all RPC subcommittee chairs and then forwarded a single draft document to Dr. Campbell for review. Dr. Campbell, Dr. Rogers and Dr. Verhulst then met, and finalized an outline of the survey items to be reviewed by the RPC at the March 3, 2008 meeting.

March 3, 2008 RPC Meeting: An outline of the faculty impediments to research survey was presented by Dr. Verhulst and Dr. Rogers for RPC approval. Also, at this meeting, subcommittee chairs updated the RPC on the progress of their subcommittees in evaluating current infrastructure needs and suggestions for future development.

Dr. Verhulst and Dr. Rogers then integrated all the survey items into a single survey too which was reviewed in conjunction with Dr. Campbell who then sent the survey out to all RPC members for review and input. The survey was then modified based on the input received and sent out to all faculty on March 31, 2008.

April 14, 2008 RPC Meeting: Each subcommittee will present its written report of its assessment of current infrastructure needs and suggestions for future development. The RPC will also prioritize internal research funding mechanisms and discuss student research.

May 12, 2008 RPC Meeting: The RPC will discuss the results of the faculty survey and how to synthesize those results into a final report detailing both the subcommittees internal review of impediments to research and future suggestions based on the faculty survey results. Dr. Campbell will incorporate all elements into a final report for the Executive Committee.

June 9, 2008 RPC Meeting: The RPC will review the final report prepared by Dr. Campbell and approve it with any recommended revisions for submission to the Executive Committee.

Appendix II: Recommendations for New RPC Members sent to Faculty Council

RESEARCH POLICY COMMITTEE

Roster with Term Limits and recommendations for new members: Recommendations for changes are in bold and underlined. All proposed changes were recommended unanimously by the RPC on May 12, 2008. For further information contact Dr. Campbell 545-7310

Please note that if someone is appointed chair or vice-chair they have a 2 year term from the time they start serving as chair but their term may be renewed for 2 years at a time. The usual term for a committee member is 3 years. If selected, the committee member may serve an additional 2 terms. For more information see the RPC operating paper on the SIU website.

Committee Members:

_____ Kathy Campbell, Ph.D., Chair, Surgery (term expires in 2009 unless term as chair is renewed another 2 years)

_____ Sophia Ran, Ph.D., Vice Chair, Medical Microbiology. Immunology and Cell Biology (2009 unless renewed as vice chair)

_____ Suresh Bhaumik, Ph.D., Biochemistry and Molecular Biology (2009) It is requested to replace Dr. Suresh Bhaumik with Dr. Rodney Weilbaecher as requested by Dr. Bhaumik, Dr. Weilbaecher and their chair. We recommend that Dr. Weilbaecher be appointed for a full 3 year term rather than just completing Dr. Bhaumik's current term.

_____ M. Steven Evans, M.D., Neurology (2008) Dr. Evans has requested that he not be reappointed because of his clinical commitments. James Black, MD, PhD, Psychiatry has requested to be appointed to RPC and the Dept of Psychiatry currently has no representation on the RPC so we recommend Dr. Black's appointment. The Department of Neurology is not requesting representation on the RPC at this time because they are short staffed for clinical services but will be given priority consideration when a position becomes available on the RPC in the future.

_____ Mark Johnson, M.D., Pediatrics (2010)

_____ Teresa Liberati, Ph.D., D.V.M., (2010)

_____ Mary McAsey, Ph.D., Obstetrics and Gynecology (2009-appointed Jan 07)

_____ Joseph Milbrandt, Ph.D., Surgery (2009-appointed Sept 06)

_____ Prema Narayan, Ph.D., Physiology (2009-appointed Sept 06)

Peter Patrylo, Ph.D., Physiology (2008). Dr. Patrylo would be happy to continue or not continue as the RPC wishes. However the Dept of Physiology currently has two RPC members and the Department of Anatomy has no representation. Therefore at the request of Dr. Andy Sharpe, PhD and his chairman, Dr. Clough of Anatomy, we request that Dr. Sharpe be appointed to RPC instead of renewing Dr. Patrylo's term. Dr. Patrylo contacted Dr. Sharpe to confirm his willingness to serve in his place.

_____ Louis Premkumar, Ph.D., Pharmacology (2010)

Laura Rogers, M.D., Internal Medicine (2008) Dr. Rogers would like to be reappointed to the RPC and we would like to have her be appointed for another full term.

_____ Paula Mackrides, MD, Family and Community Medicine (2010)

_____ Don Scott, M.D., Internal Medicine (2010)

_____ Steven Verhulst, Ph.D., Statistics and Research Consulting (2010)