

GENERAL INFORMATION PAGE

Dates to Remember

Your **Clinical Skills Feedback** will be on September 30, 2009
1:00 – 6:00 p.m., PDL, 801 Building

The **Clinical Skills Exam** (Station Exam) will be December 2, 2009
7:45 a.m. – 4:00 p.m., PDL & Computer Lab, 801 Building

The **NBME Final Exam** will be December 4, 2009
8:00 – 11:00 a.m. in Room D443, MMC

Absences / Questions

The clerkship office must be notified of all absences. If you know in advance that you have an appointment or school meeting, let the clerkship office know as soon as possible. If you are ill or have an emergency, notify your ward team or preceptor and the Clerkship office (545-3900 or 545-8933) so assigned residents and/or faculty can be notified. **Please make sure to speak with a person directly.** If no one is accessible in the office page Dr. Hingle. In accordance with School policy, all absences will be reported to the Office of Student Affairs.

What to do for an exposure to blood/body fluids . . .

An exposure is a needlestick, cut, puncture wound, mucous membrane splash or a cutaneous exposure (especially if the skin is broken).

1. Wash exposed site immediately.

For *needlestick, cut, puncture wound or cutaneous exposure*, wash with soap and water.

For *mucous membrane splash* (eyes, nose, mouth), flush with water only for fifteen minutes.

2. IMMEDIATELY Contact SIU Infection Control by phone (217/545-8970).

If exposure occurs after 4:30 p.m., or on a weekend or holiday, contact the SIU Infectious Disease physician on call (217/545-5880); contact the Infection Control (IC) Nurse the next working day.

If exposure occurs at a satellite or preceptor site, follow the site's procedures for exposure; contact the IC Nurse as soon as possible.

3. Complete a Report of Exposure form. (Obtain from Infection Control Nurse.)

Describe incident in detail, including route of exposure, description of the student's duties as they relate to the exposure, and type of device used during exposure.

Include information about the source patient, if known (name, medical record number, date of birth, and physician name).

Pager Numbers:

Jenny Copple, RN467-0064

Nancy Khardori, MD.....492-7918

Janak Koirala, MD492-7920

Check your clerkship mailboxes **AT LEAST** weekly and please **check your email daily** for notices of any schedule changes or messages. Also check the bulletin board in the student room for notices and sign-up sheets.

Dress and Decorum

The "best interest of the patient..." is the most fundamental consideration for the establishment of policies and procedures at SIU, and dress and decorum is no exception. The appearance and attitude of the people at SIU have a tremendous impact on the perception of our patients and, consequently, their impression of SIU and their willingness to return.

The following guidelines have been established to provide appropriate direction to SIU students and staff.

ATTIRE	ACCEPTABLE	UNACCEPTABLE
Business Attire	<ul style="list-style-type: none"> • Suits, dresses, blouses, skirts, jackets, pants • White jackets for both men with a tie and a dress shirt 	<ul style="list-style-type: none"> • Jeans (denim or colored), spandex, gauze, sheer lacy, or leather material • Casual attire • Torn or ripped clothing • Sleeveless, spaghetti straps, backless, low cut, tight fitting
Tops & Jackets	<ul style="list-style-type: none"> • Blouses, tops, turtlenecks • Fitted jackets/blazers • Sweaters 	<ul style="list-style-type: none"> • Scrub tops, crop tops, sweatshirts; halter or tub tops • Tee shirts • Low cut or midriff blouses • See through clothing
Pants & Jumpsuits	<ul style="list-style-type: none"> • Mid-ankle length or longer 	<ul style="list-style-type: none"> • Parachute pants, harem pants, sweatpants • Capri pants • Leggings
Skirts & Dresses	<ul style="list-style-type: none"> • Skirts • Business-wear dresses 	<ul style="list-style-type: none"> • Sundresses • Shorts or Skorts • Mini skirts
Shoes	<ul style="list-style-type: none"> • Clean and polished • Dress shoes or boots • Closed-toed shoes in lab and clinic 	<ul style="list-style-type: none"> • Sport sandals • Canvas • Colored emblems • Open-toed shoes
Hosiery/Socks	<ul style="list-style-type: none"> • Required in patient care areas when worn with dresses or skirts • Shoes without socks is acceptable when wearing slacks 	<ul style="list-style-type: none"> • Lacy or appliquéd hoes • Bare feet • Sockless (unless with slacks)
Undergarmets	<ul style="list-style-type: none"> • Required, discreet 	<ul style="list-style-type: none"> • Bright and/or noticeable colors, patterns or lines
Accessories	<ul style="list-style-type: none"> • Conservative jewelry with moderation 	<ul style="list-style-type: none"> • Visible body piercings other than conservative earrings in the ear • No jewelry (except a watch) can be worn in the OR
Labcoats	<ul style="list-style-type: none"> • Protective garment • May be worn over surgical scrubs or business attire 	<ul style="list-style-type: none"> • Dirty, torn, or wrinkled
Grooming	<ul style="list-style-type: none"> • Clean and neat • Hair neatly cut and styled • Conservative use of cosmetics, nail polish, colognes and perfumes • Long hair must be pulled back away from the face 	<ul style="list-style-type: none"> • Long nails that could cause discomfort for patients • No artificial nails or nail polish can be worn in OR
Name Tags	<ul style="list-style-type: none"> • Worn at all times • Worn on upper torso 	<ul style="list-style-type: none"> • Damaged or peeling • Multiple decorative stickers