

Educational Policy Council Meeting
July 9, 1:30 to 3:00 pm
Springfield: Lincoln Conference Room
Carbondale: Lindegren 310

To: Peter T. Borgia, PhD, Year 2 Director
Erik J. Constance, MD, Associate Dean for Student Affairs
Kevin Dale, Class of 2009
Linda K. Herrold, MS, Assistant Dean for Student Affairs
Susan Hingle, MD (Term Ends 2008)
Jodi Huggenvik, PhD (Term Ends 2009)
Sharon Hull, MD (Term Ends 2008)
Debra L. Klamen, MD, MHPE, Associate Dean for Education and Curriculum
Regina A. Kovach, MD, Year 3 Director
Tracy K. Lower, MD, Year 4 Director

Erica Nelson, MD, Vice Chair (Term Ends 2009)
Pritesh Patel, Class of 2008
David Rogers, MD, Student Progress Committee Chair
Gary Rull, MD, Doctoring Director
Sandra L. Shea, PhD, Year 1 Director
Ross Silverman, JD (Faculty Council Appointed)
Jason Stone, Class of 2007
Donald S. Torry, PhD (Term Ends 2007)
Brandt Whitehurst, Class of 2010
Reed G. Williams, PhD (Term Ends 2009)

From: Jerry E. Kruse, MD, Chair (Term Ends 2007)

Discussion Items

1. **Approval of Minutes**
2. **Announcements**
 - 2.1 **Upcoming Academy for Scholarship in Education Presentations:**
 - Tuesday, July 10, 2007, 12:00-1:00pm, Telehealth Conference Room (913/Rm1252)/Lindegren 310. *Does How We Learn Matter? Residency education and preschool vision screening:* M. Rebecca Hoffman, MD, MSPH, Assistant Professor for the Department of Medical Education and Family Medicine at SIU School of Medicine.
 - Wednesday, July 18, 2007, 8:00-10:00am, Telehealth Conference Room (913/Rm1252)/Lindegren 310. High Functioning Ad Hoc Medical Teams: Franziska Tschan, MD, Professor of Social Psychology of Work from the University of Neuchatel, Switzerland, Institute of Work and Organizational Psychology (IPTO).
 - Tuesday, September 25, 2007, 12:00-1:00pm, Telehealth Conference Room (913/Rm1252)/Lindegren 310. Dorothy Andriole and Heather Hageman from the Washington University School of Medicine. Topic to be announced.
 - Tuesday, October 23, 2007, Telehealth Conference Room (913/Rm1252)/Lindegren 310. Louis Pangaro, MD, FACP, COL (ret.) MC USA, Professor of Medicine, Vice-chairman for Educational Programs at the Uniformed Services University in Bethesda, MD. Topic and time to be announced.
3. **Non-Cognitive Academic Behavior Forms – Flow Sheet** (*Debra Klamen, MD, MHPE*)
4. **Remediation for Year One and Year Two** (*Jerry Kruse, MD*)
5. **Student Gifts to Faculty Attendings – Introduction** (*Regina Kovach, MD*)
6. **Curriculum Reports:**
 - 6.1 **Four-Year Doctoring Streamer** (*Gary Rull, MD*)
 - 6.2 **Year 1 Curriculum Committee** (*Sandra L. Shea, PhD*)
 - 6.3 **Year 2 Curriculum Committee** (*Peter Borgia, PhD*)
 - 6.4 **Year 3 Curriculum Committee** (*Regina Kovach, MD*)
 - 6.5 **Year 4 Curriculum Committee** (*Tracy Lower, MD*)

7. **Subcommittee Reports:**
 - 7.1 *Master Teacher Succession Planning*
 - 7.2 *Future of Medical Education*
 - 7.3 *Patient Safety*
 - 7.4 *Educational Applications of Electronic Health Records Task Force*
 - 7.5 *Pain Management*
 - 7.6 *Nutrition*
 - 7.7 *Medical Microbiology/Immunology (Torry/Borgia/Shea)*
8. **Other Business**
9. **Next Educational Policy Council Meeting: August 13, 2007**

Attachments:

[May Minutes](#)

[Non-Cognitive Academic Behavior Flow Sheet](#)

cc: Karen Broquet, MD
J. Kevin Dorsey, MD
Connie Poole, MSLS

May 14, 2007 Educational Policy Council Meeting
Carbondale: Lindegren 310/Springfield: Lincoln Conference Room

Present:

Peter T. Borgia, PhD
Erik J. Constance, MD
Kevin Dale, Class of 2009
Susan T. Hingle, MD
Jodi Huggenvik, PhD
Debra L. Klamen, MD, MPHE
Jerry E. Kruse, MD, Chair
Erica E. Nelson, MD, Vice Chair

David Rogers, MD
Sandra L. Shea, PhD
Ross Silverman, JD
Donald S. Torry, PhD
Brandt Whitehurst, Class of 2010
Reed G. Williams, PhD

Absent:

Linda K. Herrold, MS
Sharon Hull, MD
Regina A. Kovach, MD
Tracy K. Lower, MD
Pritesh Patel, Class of 2008
Gary Rull, MD

Jason Stone, Class of 2007

Guest:

Nicole Roberts, PhD
Leslie Smith, MD

Discussion Items

1. Minutes

The minutes of the April 9, 2007 meeting were approved as submitted.

The minutes of the March 19, 2007 Retreat were approved with one minor correction.

2. Announcements

Dr. Klamen announced the Upcoming Academy for Scholarship in Education presentations:

- Tuesday, May 15, 8:00-9:00am, Telehealth Conference Room (913/Rm1252)/Lindegren 303. The Lump is on the Floor...Now What? Leslie Smith, MD, SIU-Surgery.
- Thursday, June 28, 2007, 4:00-5:00pm, Telehealth Conference Room (913/Rm1252)/Lindegren 303. Curriculum Revision: Guilia A. Bonaminio, PhD, Associate Dean for Medical Education at the University of Kansas School of Medicine
- Tuesday, July 10, 2007, 12:00-1:00pm, Telehealth Conference Room (913/Rm1252)/Lindegren 310. M. Rebecca Hoffman, MD, MSPH. Topic and Location to be announced.
- Tuesday, September 25, 2007, 12:00-1:00pm, Telehealth Conference Room (913/Rm 1252)/Lindegren 310. Outcomes in Medical Education: Dorothy Andriole and Heather Hageman from the Washington University School of Medicine, St. Louis, MO
- Tuesday, October 23, 2007, 12:00-1:00pm, Telehealth Conference Room (913/Rm 1252)/Lindegren 310. Louis Pangaro. Topic and Location to be announced.

Dr. Klamen also reminded the committee of Dean' Dorsey event:

- Wednesday, May 23, 2:00-4:00pm, South Auditorium. Reflections on Teaching: Jim Daniels, MD, Michael Neumeister, MD, and Shirley McGlinn. Light refreshments will be served.

Reed Williams announced there will be 6 Universities (public and private) that will administer SIU's Longitudinal Assessment Performance Exam next year.

3. Data Resource Management (Debra Klamen, MD, MHPE)

Dr. Klamen informed the committee that there's a group of various individuals who meet routinely and they would like to request all student shelf exam scores be included in the DRG database so all data is located in one place. Dr. Constance expressed his willingness to release student scores directly to Randy Robbs, Statistics Office as long as Clerkship Directors sign a release form. Dr. Hingle will add this item to the Agenda for June's Year 3 Curriculum Committee Meeting and report back in July.

4. Grade Review Process (Jerry Kruse, MD)

Dr. Kruse reported he, Dr. Constance and Legal Counsel reviewed the current Grade Appeals Policies for all four years of the curriculum and they have been updated with input from Legal Counsel. The most sufficient changes are that of a wording change from "appeal" to "review" and any reference to the Student Progress Committee has been removed. A discussion ensued regarding Doctoring as a "segment" or a "clerkships". The committee agreed that Doctoring would be referred to as a "clerkship". Doctoring, Year 3 and Year 4 Directors were asked to place this item on their next agenda as information to their committees.

5. Admissions Committee Report (Erik Constance, MD)

Dr. Constance asked the committee what type of information they would like to see in a year admissions committee report to the EPC. Dr. Constance explained both the administrative process and the selection process of the Admissions Committee. A thoughtful conversation ensued and as an outcome, Dr. Constance will present the entire administrative process at a future EPC meeting and Ross Silverman, JD, will make a presentation after the Class of 2011 has been selected.

6. Non-Cognitive Academic Behavior Forms – Flow Sheet (Debra Klamen, MD, MHPE)

Dr. Klamen discussed an updated non-cognitive academic behavior flow chart. The flow chart has been updated to help faculty understand the process for use of the non-cognitive academic behavior/early concern forms. Due to lack of time, discussion of this item will continue at the next meeting.

7. Curriculum Reports:

7.1. Four-Year Doctoring Streamer (Gary Rull, MD)

Due to lack of time, this item will be discussed at the next EPC meeting.

7.2. Year 1 Curriculum Committee (Sandra Shea, PhD)

Due to lack of time, this item will be discussed at the next EPC meeting.

7.3. Year 2 Curriculum Committee (Peter Borgia, PhD)

Due to lack of time, this item will be discussed at the next EPC meeting.

7.4. Year 3 Curriculum Committee (Susan Hingle, MD)

Due to lack of time, this item will be discussed at the next EPC meeting.

7.5. Year 4 Curriculum Committee (Tracy Lower, MD)

Due to lack of time, this item will be discussed at the next EPC meeting.

8. Subcommittee Reports

8.1. Master Teacher Succession Planning

Due to lack of time, this item will be discussed at the next EPC meeting.

8.2. Future of Medical Education

Due to lack of time, this item will be discussed at the next EPC meeting.

8.3. Patient Safety

Leslie Smith, MD, distributed a handout to the committee which provides an overview of work the Patient Safety sub-committee has done to date. Leslie expressed things should be in place for Year 1 Fall Orientation. Dr. Klamen advised the committee all changes will be presented to Year 1 Curriculum Committee for approval before changes are implemented. Dr. Klamen also thanked Leslie for her hard work on the Patient Safety sub-committee.

8.4. Educational Applications of Electronic Health Records Task Force

Due to lack of time, this item will be discussed at the next EPC meeting.

8.5. Pain Management

Due to lack of time, this item will be discussed at the next EPC meeting.

8.6. Nutrition

Due to lack of time, this item will be discussed at the next EPC meeting.

9. Other Business

No other business to report.

10. Next Educational Policy Council Meeting – June 11, 2007