

November 13, 2006 Educational Policy Council Meeting
Carbondale: Lindegren 310/Springfield: Lincoln Conference Room

Present:

Peter T. Borgia, PhD
Erik J. Constance, MD
Kevin Dale, Class of 2009
George A. Dunaway, PhD
Linda K. Herrold, MS
Susan T. Hingle, MD
Sharon Hull, MD
Jerry E. Kruse, MD, Chair
Regina A. Kovach, MD

Erica E. Nelson, MD, Vice Chair
David Rogers, MD
Sandra L. Shea, PhD
Jason Stone, Class of 2007
Donald S. Torry, PhD
Steven Verhulst, PhD
Brandt Whitehurst, Class of 2010
Reed G. Williams, PhD

Absent:

Debra L. Klamen, MD, MPHE
Tracy K. Lower, MD
Pritesh Patel, Class of 2008
Gary Rull, MD

Jena Steinle, PhD

Guest:

Connie Poole
Nicole Roberts

Discussion Items

1. Minutes

The minutes of the October 9, 2006 meeting were approved pending two minor corrections. Brandt Whitehurst, Class of 2010 is to be added to list of attendees and under Announcements, third paragraph, second line the word "where" is to be corrected to "were".

2. Announcements

Dr. Kruse announced the upcoming Academy for Scholarship in Education Presentation by Reed Williams, Ph.D., who will present information on the Longitudinal Assessment and lead a discussion about implications for our curriculum to be held December 7, 2006 from 4:00-5:00pm in the Dirksen Conference Room in Springfield and Lindegren 310 in Carbondale.

Dr. Kruse reminded everyone that March 2007 EPC meeting will be moved to March 19, 2007 and will be used as the EPC's annual all day retreat.

Dr. Hull announced a bioethics speaker has been invited to discuss ethical issues with Electronic Health Records in March 2007.

3. LCME Update

Dr. Kruse reminded the committee the LCME site visit is scheduled for Sunday, January 21, 2007 through Wednesday, January 24, 2007. Dr. Kruse also reminded the committee members regarding Dr. Klamen's presentation, "How to Survive the LCME Site Visit" on Tuesday, January 9, 2007 from 8-10am in the Telehealth/Lindegren 310 conference rooms and all EPC members are strongly encouraged to attend.

4. Senior Clinical Competency Examination Curriculum Feedback/Student Performance

Dr. Nelson presented a power point presentation regarding student performance and distributed curriculum feedback on the Senior Clinical Competency Examination (SCCX).

5. Review Operating Papers

5.1. EPC Operating Paper

Dr. Kruse discussed the current EPC Operating Paper and noted a few corrections are necessary. Reed Williams inquired about the Non-Voting Ex Officio positions and sought information as to why these positions were non-voting. George Dunaway advised the committee that SIU has always functioned with "administrative" departments not having voting rights on Faculty Committees. Following discussion, a motion was made and seconded to change the council composition to seven elected faculty members and the vice-chair will be appointed for successive two-year term. The Curriculum Governance Chart will also be corrected in accordance with respective operating paper updates.

5.2. Year One Curriculum Committee

Dr. Shea informed the committee of recent changes made to the Year One Curriculum Committee (YOCC) Operating Paper. Dr. Constance expressed concern regarding the fourth bulleted item listed under the Purpose section of the YOCC Operating Paper. The bulleted item reads: "making promotion recommendations to the Student Progress Committee utilizing the Year One Student Progress Subcommittee. Dr. Constance stated the YOCC is not responsible for making promotion recommendations however; they are responsible for establishing the Year One Student Progress Subcommittee who in turn is responsible for making recommendations to the Student Progress Committee. Following discussion, a motion was made and seconded to change the wording of the fourth bulleted item under the Purpose section to read: "establishing the Year One Student Progress Subcommittee."

5.2.1. Year One Student Progress Subcommittee Document

Dr. Kruse advised the committee this document was distributed as information for members to gain a better understanding of the process in which recommendations are made to the Student Progress Committee.

5.3. Year Two Curriculum Committee

Dr. Borgia informed the committee of recent changes made to the Year Two Curriculum Committee (Y2CC) Operating Paper. The committee voiced the same concern regarding the Y2CC not having responsibility for making recommendations to the Student Progress Committee and the operating paper currently reads under the Purpose section: "makes recommendation to the Student Progress Committee concerning individual student performance in the second year." Following discussion, a motion was made and seconded to change the wording in the fifth and sixth lines of the Purpose section to read: "establishes a Year Two Student Progress Subcommittee."

5.3.1. Year Two Student Progress Subcommittee Document

Dr. Kruse advised the committee this document was distributed as information for members to gain a better understanding of the process in which recommendations are made to the Student Progress Committee.

5.4. Year Four Curriculum Committee

Due to Dr. Lower's absence, this item will be review at the next EPC meeting.

6. Four Year Calendar

6.1. Academic Year 2007 – 2008

Committee review and discussed the 2007 – 2008 Academic Year Calendar. A motion was made and seconded to approve the calendar as submitted.

6.2. Four Year Calendar for Class of 2007

A four year calendar for the Class of 2007 was distributed as information.

6.3. Four Year Calendar for Class of 2008

A four year calendar for the Class of 2008 was distributed as information. Dr. Constance expressed concern regarding not having four year calendars for the current freshmen and sophomore classes. Dr. Kruse advised the committee these calendars would be presented at the next EPC meeting noting that dates are subject to change.

7. Subcommittee Reports

7.1. Master Teacher Succession Planning

Dr. Kruse advised the committee the Master Teacher Succession Planning subcommittee is scheduled to meet on Monday, December 4, 2006 at 2:00pm in the Harbinger/Lindegren 310 conference rooms.

7.2. Future of Medical Education

Dr. Kruse advised the committee the Future of Medical Education subcommittee is scheduled to meet on Monday, December 19, 2006 at 9:00am in the Harbinger/Lindegren 310 conference rooms.

7.3. Patient Safety

No business to report at this time.

7.4. Educational Applications of Electronic Health Records Task Force

Dr. Kruse advised the committee there is no new business since receiving the last detailed report from David Resch, MD. Dr. Constance suggested the Year 4 students be surveyed to see how Electronic Health Records have been used at other institutes they may have visited.

8. New Sub-Committees

8.1. Pain Management

Dr. Kruse advised the committee student representatives have been identified and the charge and tentative roster will be submitted for committee review at a later date.

8.2. Nutrition

Dr. Kruse advised the committee student representatives have been identified and the charge and tentative roster will be submitted for committee review at a later date.

9. Curriculum Reports:

9.1. *Four-Year Doctoring Streamer (Gary Rull, MD)*

Due to lack of time, this item will be discussed at the next meeting.

9.2. *Year 1 Curriculum Committee (Sandra Shea, PhD)*

Due to lack of time, this item will be discussed at the next meeting.

9.3. *Year 2 Curriculum Committee (Peter Borgia, PhD)*

Due to lack of time, this item will be discussed at the next meeting.

9.4. *Year 3 Curriculum Committee (Regina Kovach, MD)*

Due to lack of time, this item will be discussed at the next meeting.

9.5. *Year 4 Curriculum Committee (Tracy Lower, MD)*

Due to lack of time, this item will be discussed at the next meeting.

10. Other Business

No discussed.

11. Next Educational Policy Council Meeting – December 11, 2006.