

**December 11, 2006 Educational Policy Council Meeting
Carbondale: Lindegren 310/Springfield: Lincoln Conference Room**

Present:

Peter T. Borgia, PhD	Erica E. Nelson, MD, Vice Chair
Erik J. Constance, MD	Pritesh Patel, Class of 2008
Kevin Dale, Class of 2009	David Rogers, MD
George A. Dunaway, PhD	Gary Rull, MD
Linda K. Herrold, MS	Sandra L. Shea, PhD
Debra L. Klamen, MD, MPHE	Donald S. Torry, PhD
Regina A. Kovach, MD	Steven Verhulst, PhD
Jerry E. Kruse, MD, Chair	Reed G. Williams, PhD
Tracy K. Lower, MD	

Absent:

Susan T. Hingle, MD
Sharon Hull, MD
Jena Steinle, PhD
Jason Stone, Class of 2007
Brandt Whitehurst, Class of 2010

Guest:

Connie Poole
Nicole Roberts

Discussion Items

1. Minutes

The minutes of the November 13, 2006 meeting were approved pending two minor corrections. Correction#1 is located on page 2, item 5.2, "a motion was made and seconded to change the wording of..." is being corrected to read "a motion was made and seconded to recommend to the Y1CC the wording be changed on..." Correction #2 is located on page 2, item 5.3, "a motion was made and seconded to change the wording..." is being corrected to read "a motion was made and seconded to recommend to the Y2CC the wording be changed..."

2. Announcements

Dr. Klamen announced SIU will host 3 senior and 7 second year students from Japan this year. Aichi Medical University would like to host various SIU elective faculty as well as our faculty of the year recipient next year.

Dr. Kruse informed the committee that he is in receipt of a CD that contains teaching information from St. Louis University on Fetal Alcohol Syndrome. Anyone interested in this material is welcome to review it.

3. LCME Update

Dr. Klamen reminded the committee the LCME site visit is scheduled for Sunday, January 21, 2007 through Wednesday, January 24, 2007. Dr. Klamen also reminded the committee members regarding her presentation, "How to Survive the LCME Site Visit" on Tuesday, January 9, 2007 from 8-10am in the Telehealth/Lindegren 310 conference rooms and all EPC members are strongly encouraged to attend. Dr. Klamen advised the committee she will distribute a final site visit schedule once it

because available as well as a list of questions that are most likely to be asked by LCME.

4. Operating Papers

4.1. Year Three Operating Paper

Dr. Kovach informed the committee of recent changes made to the Year Three Curriculum Committee (Y3CC) Operating Paper. It was noted that the seconded bulleted item in Section II. Organization is to read seven not eight. Following discussion, a motion was made and seconded to approve the Y3CC Operating Paper. Vote was unanimous.

4.2. Year Four Operating Paper

Dr. Lower informed the committee of recent changes made to the Year Four Curriculum Committee (Y4CC) Operating Paper. Dr. Torry requested a friendly amendment to change Medical Microbiology and Immunology to read Medical Microbiology, Immunology and Cell Biology. Following discussion, a motion was made and seconded to approve the Y4CC Operating Paper as amended. Vote was unanimous.

4.3. EPC Operating Paper

Dr. Kruse advised the committee a motion is on the table to approve EPC Operating Paper and opened the floor for discussion. Dr. Shea requested Lindegren 301 be changed to Lindegren 310 on page 2. Dr. Constance expressed concern regarding the current language contained under the Council Chair section in that it's not consistent with other operating papers whereas the chair is appointed by the Dean. Drs Borgia and Dunaway advised the committee that since EPC is a policy committee, the chair is elected from among its membership. Dr. Kruse will discuss this matter with the Dean for clarification and reminded the committee the Curriculum Governance Chart has been updated in accordance with the various changes and is included with the Operating Paper as information only. Following discussion, a motion was made and seconded to approve the EPC Operating Paper with the minor correction noted above. Vote was unanimous.

5. Four Year Calendar

5.1. Four Year Calendar for Class of 2009

A four year calendar for the Class of 2009 was distributed for review and approval. It was noted that this calendar is subject to change should there be curriculum changes. Following discussion, a motion was made and seconded to approve the four year calendar for the Class of 2009. Vote was unanimous.

5.2. Four Year Calendar for Class of 2010

A four year calendar for the Class of 2010 was distributed for review and approval. It was noted that this calendar is subject to change should there be curriculum changes. Following discussion, a motion was made and seconded to approve the four year calendar for the Class of 2010. Vote was unanimous.

6. Curriculum Reports:

6.1. *Four-Year Doctoring Streamer (Gary Rull, MD)*

Dr. Rull informed the committee that the Year 2 students are currently taking their exams for the CRR Unit, about 1/3 of eligible students attended the last Empathy session, the lack of mentors is still being worked on and the Musculoskeletal exam is being reviewed across of years of the curriculum.

6.2. *Year 1 Curriculum Committee (Sandra Shea, PhD)*

Dr. Shea informed the committee that the Year 1 students have finished the CRR unit and are currently in week 3 of the SSB unit. Dr. Shea advised the EPC the Year 1 curriculum committee has plans to change the case order in the CRR unit for academic year 2007-2008. Dr. Shea stated the ERG Unit is currently in its planning stages and there is the possibility of 1-2 new CCX cases for that exam. Dr. Shea also informed the committee that Dr. William Hamilton, Year 1 Doctoring Director will retire in June 2007 and tentative interviews for his replacement are scheduled for February 14, 2007.

6.3. Year 2 Curriculum Committee (Peter Borgia, PhD)

Dr. Borgia informed the committee the Year 2 students are currently taking exams for the CRR unit, HII student feedback is in but has not been reviewed and the Neuromuscular and Behavior Unit is in advanced planning stages with all tutors on schedule. Dr. Constance requested CRR Exam results not be distributed to any students until they return from vacation in January 2007. Dr. Borgia will advise the appropriate CRR Unit chairs that no information is to be released until January 2007.

6.4. Year 3 Curriculum Committee (Regina Kovach, MD)

Dr. Kovach informed the committee items of interest from the last Y3CC meeting was: the departments of Family and Community Medicine, Internal Medicine, Pediatrics, Surgery and Psychiatry gave their responses to the curriculum feed back, the revised Y3CC operating paper was approved and Dr. Nelson made a presentation on the Senior CCX exam.

6.5. Year 4 Curriculum Committee (Tracy Lower, MD)

Dr. Lower informed the committee the call for electives for academic year 2007-2008 has been released to faculty members with a submission deadline of December 22, 2006. Dr. Lower stated at the last Y4CC meeting they discussed and reaffirmed the policy on students receiving credit for conference/seminars and Dr. Nelson made a presentation on the Senior CCX exam. Dr. Rogers made an inquiry to the interview policy. Dr. Lower advised the policy is students are to interview during their vacation time. Should a student be enrolled in an elective, faculty has the discretion to allow make-up work and/or reduce the number of credit hours if necessary.

7. Subcommittee Reports

7.1. Master Teacher Succession Planning

Dr. Klamen advised the committee the Master Teacher Succession Planning subcommittee is scheduled to meet on Monday, December 18, 2006

7.2. Future of Medical Education

Dr. Kruse advised the committee the Future of Medical Education subcommittee's meeting was cancelled due to a scheduling conflict and will be rescheduled after the holidays.

7.3. Patient Safety

Dr. Kruse advised the committee the first Patient Safety meeting is scheduled to meet on January 12, 2007 at 8:00 a.m.

7.4. Educational Applications of Electronic Health Records Task Force

No new business to report.

7.5. Pain Management

Dr. Kruse advised the committee student representatives have been identified and the charge and tentative roster will be submitted for committee review at a later date.

7.6. Nutrition

Dr. Kruse advised the committee student representatives have been identified and the charge and tentative roster will be submitted for committee review at a later date.

8. Other Business

No discussed.

9. Next Educational Policy Council Meeting – January 8, 2007.