

**January 8, 2007 Educational Policy Council Meeting**  
**Carbondale: Lindegren 310/Springfield: Lincoln Conference Room**

**Present:**

Peter T. Borgia, PhD  
Lynne Cleverdon (proxy for S. Hull)  
Erik J. Constance, MD  
Kevin Dale, Class of 2009  
Linda K. Herrold, MS  
Susan T. Hingle, MD  
Debra L. Klamen, MD, MPHE  
Regina A. Kovach, MD  
Tracy K. Lower, MD

David Rogers, MD  
Gary Rull, MD  
Sandra L. Shea, PhD  
Jena Steinle, PhD  
Jason Stone, Class of 2007  
Donald S. Torry, PhD  
Brandt Whitehurst, Class of 2010  
Reed G. Williams, PhD

**Absent:**

Sharon Hull, MD  
Jerry E. Kruse, MD, Chair  
Erica E. Nelson, MD, Vice Chair  
Pritesh Patel, Class of 2008  
Steven Verhulst, PhD

**Guest:**

Connie Poole  
Nicole Roberts

## Discussion Items

### 1. Minutes

The minutes of the December 11, 2006 meeting were approved as submitted.

### 2. Announcements

Dr. Klamen announced both the Carbondale and Springfield campuses have had their Professional Development Laboratories (PDL) updated with digital equipment.

Dr. Klamen announced the Academy for Scholarship in Education awarded the Excellence through Commitment Outstanding Teaching Award to Dr. Michael Neumeister, from the Department of Surgery, and Chair of the Division of Plastic Surgery and Ms. Shirley McGlenn, from MEDPREP.

Dr. Klamen announced the Academy for Scholarship in Education has confirmed 4 new Academy Scholars. They are:

Dr. James Daniels, from the Department of Family and Community Medicine, and Director of the Primary Care Sports Medicine Fellowship in Quincy, has achieved Academy Scholar status in Leadership, Teaching and Evaluation, and Creation of Enduring Materials.

Dr. Michael Neumeister, from the Department of Surgery, and Chair of the Division of Plastic Surgery, has achieved Academy Scholar status in Leadership, Teaching and Evaluation, and Development of Enduring Materials.

Dr. Tracy Lower, from the Department of Pediatrics, and Director of the Pediatrics Clerkship, has achieved Academy Scholar status in Leadership, Teaching and Evaluation, and Development of Enduring Materials.

Ms. Shirley McGlinn, from MEDPREP, has achieved Academy Scholar status in Leadership, Teaching and Evaluation, Development of Enduring Materials, and Educational Research.

### 3. LCME Update

Dr. Klamen reminded the committee the LCME site visit is scheduled for Sunday, January 21, 2007 through Wednesday, January 24, 2007. Dr. Klamen also reminded the committee members regarding her presentation, "How to Survive the LCME Site Visit" on Tuesday, January 9, 2007 from 8-10am in the West Auditorium and all EPC members are strongly encouraged to attend. Dr. Klamen advised the committee she will distribute a final site visit schedule once it becomes available as well as a list of questions that are most likely to be asked by LCME.

### 4. Operating Papers

#### 4.1. EPC Operating Paper

Dr. Klamen advised the EPC, Dr. Kruse clarified the committee's concern with the Dean regarding the specific language contained under the heading Council Chair. Following discussion, a motion was made and seconded to change the language under the heading Council Chair to read as follows: "The Chair of the Educational Policy Council is elected from among its membership by voting members of the Educational Policy Council and approved by the Dean for consecutive two-year terms..." Per EPC policy, this change will be voted upon at the next EPC meeting in February.

### 5. Curriculum Reports:

#### 5.1. *Four-Year Doctoring Streamer (Gary Rull, MD)*

Dr. Rull informed the committee doctoring continues to work on a combined Musculoskeletal teaching continuum across all for years of the curriculum.

#### 5.2. *Year 1 Curriculum Committee (Sandra Shea, PhD)*

Dr. Shea informed the committee Year 1 students are progressing through the SSB Unit and that she and Dr. Hamilton are currently revising a few CCX cases for the ERG Unit and they will introduce 1 new case during the ERG Exams.

#### 5.3. *Year 2 Curriculum Committee (Peter Borgia, PhD)*

Dr. Borgia informed the committee Year 2 students completed their CRR exams before the holidays and results have been reviewed and released to students. The Y2SPS is scheduled to meet Tuesday, January 9, 2007 to discuss individual student results on the CRR exam and make recommendations to be presented at the next SPC meeting.

#### 5.4. *Year 3 Curriculum Committee (Regina Kovach, MD)*

Dr. Kovach reminded the committee she will take a 6 month professional development leave of absence and Dr. Susan Hingle will assume Internal Medicine Clerkship responsibilities. Dr. Kovach distributed and discussed handouts on Y3CC Year in Review and the Y3 Appraisal for Classes of 2005, 2006 and 2007.

#### 5.5. *Year 4 Curriculum Committee (Tracy Lower, MD)*

Dr. Lower informed the committee Y4 is in the process of finalizing the electives catalog for Academic Year 2007-2008. Dr. Lower also informed the committee that she and Dr. Constance have held pre-orientation meetings with the Class of 2008 to advise students on the Year 4 scheduling process.

## **6. Subcommittee Reports**

### **6.1. Master Teacher Succession Planning**

Dr. Klamen advised the committee the Master Teacher Succession Planning subcommittee met in December and looked at a Draft of the Institutional Strategic Plan. The subcommittee will begin making suggestions to actualize some of the strategic plan's recommendations about education, since these are very much in line with the objectives of the subcommittee.

### **6.2. Future of Medical Education**

Dr. Klamen advised the committee the Future of Medical Education subcommittee is scheduled to meet this month.

### **6.3. Patient Safety**

Dr. Klamen advised the committee the Patient Safety subcommittee is scheduled to meet on January 11, 2007.

### **6.4. Educational Applications of Electronic Health Records Task Force**

No new business to report.

### **6.5. Pain Management**

Dr. Klamen advised the committee the Pain Management subcommittee is in development stages.

### **6.6. Nutrition**

Dr. Klamen advised the committee the Nutrition subcommittee is in the development stage.

## **7. Other Business**

None discussed.

## **8. Next Educational Policy Council Meeting – February 12, 2007.**