



AGENDA

Year Three Curriculum Committee Meeting

Monday, February 26, 2007 – 3:00-4:30 p.m.

Lincoln Conference Room - 801 N. Rutledge, Spfld.

Lindegren 310 – Carbondale

DATE: February 22, 2007

TO: Year Three Curriculum Committee

Peter Borgia, PhD

Jeffrey Bradley, Class of 2007

Reginald Bulkley, MD

Joni Clark, MD

Erik J. Constance, MD

Gary Dunnington, MD

Richard Embrey, MD

Sharon Hull, MD, MPH

Debra Klamen, MD, MHPE

Fran Kovach, MLIS

Kenneth Kraudel, MD

Harald Lausen, DO

Tracy Lower, MD

Erica Nelson, MD

Robert J. Pary, MD

Paul Phillips, MD (Class of 2006)

Catherine Rapp, Class of 2008

Nicole Roberts, PhD

Gary Rull, MD

Sandra Shea, PhD

NOTE: If you are unable to attend, please send a proxy to represent your constituency during discussions and, if you are a voting member, to vote on your behalf.

FROM: Susan Hingle, MD, Vice-Chair, Year Three Curriculum Committee
Nancy McCann-Stone, MA, Year Three Coordinator

1.0 Review of Minutes

2.0 Curriculum Reports

- 2.1 EPC/Executive Committee
- 2.2 Departmental Reports
- 2.3 Doctoring Team Report
- 2.4 Student Reports
- 2.5 LCME Update

3.0 Curriculum Issues

- 3.1 Committee Membership
- 3.2 Year Four Orientation – Release from Clerkships
- 3.3 Year Three Pre-Planning Informational Meeting – Class of 2009
- 3.4 NBME Comprehensive Clinical Science Exam ('Mock Step 2')
- 3.5 Faculty Observation of Clerkship Students
- 3.6 Graduation Objectives
- 3.7 Improving Student Patient Logs
- 3.8 Patient Satisfaction Instrument
- 3.9 Administrative Assistants Meet Quarterly
- 3.10 Weather Emergency Policies
- 3.11 Clerkship Scheduling

4.0 Announcements

- 4.1 Academy for Scholarship in Education – Faculty Development Series
 - Wednesday, March 14, 4:00 – 5:00 PM – Lincoln (Spfld) and Lindegren 310 (C'dale) – Presentation, Web CT in Surgical Education, Stephanie Donnelly, MD, Assistant Professor of Surgery, Mayo Clinic, Surgical Education Fellow, SIUSOM
 - Wednesday, April 25 – Presentation by Jim Bente, VP, Quality and Organizational Development from MMC; topic: "Situational Leadership" Time & Location TBA
- 4.2 Other Upcoming Lectures

5.0 Other

- 5.1 Next Meeting – **Monday, March 26, 2007**, 3:00-4:30 PM
Springfield location: Lincoln Conference Room, 801 N. Rutledge
Carbondale location: Lindegren Conference Room 310

Items for Future Consideration:

- Collaborative Research Projects
- Research Presentations

- Teaching Sign-Out
- Geriatrics Curricular Time

- COGME Recommendations
- Graduation Questionnaire

CC:

K Dorsey, MD, PhD
J Afflerbach, MS
C Ashburn, BSN

S Becker, MS
M Boehler, MS
L Cleverdon, MA

C Coleman
W Edie, BSN
D Fisk, BSN

M Francis, MD
J Kruse, MD
L Morrison, MSW

J Robbs, MA
A Sherrick, MD
T Smith, MSN

N Wells
B Yale, BSN