
Minutes

Year Three Curriculum Committee Meeting

Monday, March 26, 2007 – 3:00-4:30 p.m.

Lincoln Conference Room - 801 N. Rutledge, Spfld.

Lindegren 310 – Carbondale

Present

Joni Clark, MD
Erik J. Constance, MD
Maggie Boehler, MS for G. Dunnington
Susan Hingle, MD
Sharon Hull, MD, MPH
Debra Klamen, MD, MHPE
Fran Kovach, MLIS
Harald Lausen, DO
Tracy Lower, MD
Erica Nelson, MD
Robert J. Pary, MD
Catherine Rapp, Class of 2008
Nicole Roberts, PhD
Gary Rull, MD
Linda Morrison for N. McCann-Stone

Absent

Peter Borgia, PhD
Jeffrey Bradley, Class of 2007
Reginald Bulkley, MD
Richard Embrey, MD
Regina Kovach, MD
Kenneth Kraudel, MD
Paul Phillips, MD (Class of 2006)
Sandra Shea, PhD

Guests

Cheryl Ashburn, BSN
Wendy Edie, BSN
Cherie Forsyth

1.0 Review of Minutes

The minutes of the February 26 meeting were reviewed and approved unanimously as written.

2.0 Curriculum Reports

2.1 EPC/Executive Committee

Dr. Klamen reported that the EPC retreat was held on March 19. Curriculum reports were given and the curriculum appears to be in good shape. Topics covered were: curriculum overview, longitudinal performance assessment, milestones project, Microbiology/Immunology in Year 1 and a discussion of Medical Education at SIU: where we are and where we want to go. Subcommittees will be appointed by Dr. Kruse to work on the last two issues. She reported that the Executive Committee heard a report on faculty research from the Department of Physiology and discussed budget issues. A big cut is not expected, but the FY2008 budget has not yet been received.

2.2 Departmental Reports

Dr. Clark reported that the Year 3 Option Period rotation of the Neurology Clerkship began with a full group of students. Dr. Lausen, Dr. Nelson, and Dr. Lower reported that they finished their 6th rotations of students and are in the Option period break. Dr. Pary reported that Psychiatry was holding their curriculum retreat tomorrow (March 27). Ms. Boehler and Dr. Hingle reported that they also finished their clerkship rotations and are beginning to plan for next year.

2.3 Doctoring Team Report

Dr. Rull had nothing new to report from Doctoring.

2.4 Student Reports

Ms. Rapp reported that all was going well. Dr. Constance reported that his annual residency preparation talk has been scheduled for Tuesday, May 22, at 4:30. He will send a note to all clerkship directors asking that students be released from clerkship duties in order to attend this required session.

2.5 LCME Update

This will be re-addressed when the final LCME visit report is received in June.

3.0 Curriculum Issues

3.1 Year 3 Pre-Planning Informational Meeting – Class of 2009

A joint clerkship information meeting will be held on April 4 for rising MS3's to replace the individual class meetings previously held for informational purposes. There will be presentations from Dr. Lausen (FCM), Dr. Pary (Psychiatry), Dr. McNeese/Mr. Record (Southern Illinois Healthcare Foundation opportunities), and Dr. Lower (Year 3 Option periods) The annual mask fit-testing, PPD testing, and infection control training will also be held. Dr. Pary asked that next year this session not be scheduled during the Year 3 Option period. If it was held earlier, information could be included about clerkship scheduling (shorts or longs first). The recent e-mail from Ms. Forsyth about this, although containing some guidance, was still confusing to some students. Ms. Forsyth said that she had made notes to help explain this more effectively to students next year. Dr. Lower reported that her slides will cover this as well.

3.1.1. Recommendations for Year Three Elective Offerings – Class of 2009

The list of Year Three Elective Offerings was distributed for review via e-mail in the meeting packet. Dr. Hingle reviewed the materials which were subsequently accepted for distribution to students in their Y3 Information Meeting packets.

3.2 NBME Comprehensive Clinical Science Exam (Mock Step 2)

The date of this exam was changed to March 31 to avoid Easter weekend and Ms. Calvert in the Office of Student Affairs will proctor it. Thirty-three students are signed up. Ms. Morrison will send a reminder e-mail about the date and time. Dr. Constance reported that students may order this test individually directly from the NBME and take it at their convenience.

3.3 Faculty Observation of Students on Clerkships

Dr. Hingle reported that the clerkship directors met earlier this afternoon and developed a plan for coverage of the history and physical examination for observation and feedback to students:

Family and Community Medicine:	Knee/Ankle, Head/Ears/Nose/Throat, Respiratory
Internal Medicine:	Cardiovascular, Ophthalmologic, Communication
Neurology:	Neurological Exam
OB/GYN:	Breast and Pelvic
Pediatrics:	Infant Exam, Child (1-5 yr) Exam
Psychiatry:	Mental State Exam, Psychiatric History
Surgery:	Spine, Hand/Wrist, Shoulder, Abdomen, Male GU,

They agreed to use the Head-To-Toe Gold Standard materials by which students are taught in Doctoring in Year 2, for consistency. These standards were developed from a consortium in schools in the Chicago area and then adjusted locally by our faculty.

3.4 Improving Student Patient Logs

Dr. Hingle noted that clerkship patient log materials were distributed in February for review and asked if there were any questions. The clerkships do not need to come to consensus for a standardized logbook; the materials were provided for informational purposes only.

3.5 Weather Emergency Policies

Dr. Hingle noted that this issue was discussed in February and that she had distributed the Internal Medicine clerkship's policy for informational purposes. The first two steps will be standard across all clerkships as they are institutional and year level policies, but individual clerkships are free to develop their own additional steps. The weather emergency policies should be posted on each clerkship website and included in orientation materials so students are aware of them.

3.6 Graduate Questionnaire

Dr. Hingle noted that the Graduation Questionnaire reports were sent via e-mail, along with the summary report she prepared and delivered at the EPC Retreat. She noted that all clerkships were rated highly (from 71-92% excellent or good) and all were above the national averages. The same was true for observing students performing PE skills, both during the clerkship (64% or above) and on exams (90% or above). The new efforts discussed earlier should improve these figures even more. Adequacy of feedback given ranged from 76% to 98%, again all above the national averages. All Class of 2006 student felt they were ready for residency in all noted areas:

clinical skills, communication skills, clinical decision-making, social issues and ethics/professionalism.

3.7 Development of Subcommittee on Teaching Sign-Out

Dr. Hingle noted that this topic has been on our future items list for several years. She noted that a lot of medical errors occur during transfers of care and asked the committee what their thoughts were about including this in their clerkship teaching. Several members noted that this is a complicated issue and several groups are already working on it. A thoughtful discussion ensued, during which it was noted that:

- In some clerkships, students attend transfer sessions.
- In some Y4 electives, students are responsible for transfers of care.
- Student reflection on transfer of care would be a valuable learning experience.
- Several departments have transfer instructions/procedures.
- Needs and practices vary by department and specialty, although there may be some standard practices.
- Student reflection on this issue could inform their practice and also that of the departments.
- A systems perspective suggests that there be set standards for safe sign-outs.
- First task is to gather information for the committee to consider.

Committee consensus was to form a subcommittee to gather information and hold beginning discussions. Dr. Klamen, Dr. Nelson, Dr. Roberts, Ms. Boehler, and Ms. Rapp offered to serve on the committee. Ms. Rapp offered to find another student to serve and it was suggested that someone from Risk Management and perhaps someone from outside the committee serve also.

4.0 Announcements

4.1 Academy for Scholarship in Education – Faculty Development Series

- Wednesday, **April 25**, 12:00 – 1:00 PM (Dirksen/Lindegren 310): *Situational Leadership* by Jim Bente, MMC VP.
- Tuesday, **May 15**, 8:00-9:00 AM: *Topic/location TB (?)A*: Leslie Smith, SIU Surgery.
- Wednesday, **May 23**, 2:00 – 4:00 PM (**LOCATION?**): *Reflections on Teaching*. Drs. Michael Neumeister, Shirley McGlinn, and Jim Daniels (Annual Teaching Award winner presentation).
- Thursday, **June 28**, 4:00-5:00 PM (Telehealth Conf. Rm./913 Building, Rm. 1252/ Lindegren 310): *Basic Science Curriculum Change* by Giulia Bonaminio, PhD, University of Kansas School of Medicine.
- Tuesday, **September 25**, 12:00-1:00 PM (Telehealth Conf. Rm./913 Building, Rm. 1252/ Lindegren 310): *Student Milestones* by Dorothy Andriole and Heather Hageman, Washington University School of Medicine.

4.2 Other Upcoming Lectures/Visits

Dr. Hull announced that a delegation from the Catholic University of Korea in Seoul will be visiting the Department of Medical Humanities April 18-20. She also announced that *Cover the Uninsured* week is April 23-27. There will be a **Grand Rounds on Tuesday, April 24, at noon**. Topic, speaker and location will be announced from Dr. Albers office.

5.0 Other

- 5.1 Next Meeting – **Monday, April 23, 2007**, 3:00-4:30 PM
Springfield location: Lincoln Conference Room, 801 N. Rutledge
Carbondale location: Lindegren Conference Room 310

The meeting was adjourned at 3:45.