

Present:

Joni Clark, MD
Aishah Covington (Class of 2009)
Richard Embrey, MD
Susan Hingle, MD
Debra Klamen, MD, MHPE

Fran Kovach, MLIS
Regina Kovach, MD
Nancy McCann-Stone, MA
Erica Nelson, MD
Gary Rull, MD

Absent:

Peter Borgia, PhD
Reginald Bulkley, MD
Erik J. Constance, MD
Gary Dunnington, MD
Sharon Hull, MD, MPH
Harald Lausen, DO
Tracy Lower, MD
Robert J. Pary, MD
Paul Phillips, MD (Class of 2006)
Catherine Rapp (Class of 2008)
Nicole Roberts, PhD
Sandra Shea, PhD

Guests:

David Resch, MD
Jean Afflerbach
Cheryl Ashburn
Staci Becker (Proxy for Dr. Pary)
Margaret Boehler
(Proxy for Dr. Dunnington)

Cherie Forsyth
Carolyn Holmes
Shamanth Mittapalli
Julie Robbs (Proxy for Dr. Lausen)

1.0 Review of Minutes

The minutes of the April 23, 2007, meeting were reviewed and approved unanimously.

2.0 Curriculum Reports

2.1 EPC/Executive Committee

Dr. Klamen reported that there had not been an EPC or Executive Committee meeting since the last Year Three Curriculum Committee meeting.

2.2 Departmental Reports

Neurology – Dr. Clark introduced the new Nurse Educator, Carolyn Holmes.
Internal Medicine – Dr. Hingle informed the group that a new Nurse Educator for the IM Clerkship would begin on July 2, 2007.
Other departments reported that final clerkship exams were underway this week and final preparations for the new academic year were taking shape.

2.3 Doctoring Team Report

Dr. Rull had nothing new to report from the Doctoring Committee.

2.4 Student Reports

Dr. Hingle introduced the new student representative to the Year Three Curriculum Committee, Aishah Covington, from the Class of 2009. She welcomed Ms. Covington and thanked her for agreeing to serve. There were no student reports at this time.

3.0 Curriculum Issues

3.1 Electronic Health Record – Update

Dr. Resch reported that the electronic health records system is currently being implemented in some of the clinics; however, the learning curve is substantial. Students have not been trained to utilize the system, and their integration into the process is more problematic. He further indicated that this system is being utilized by Medical Schools in Michigan and Kansas and currently they are approximately 1.5 years ahead of SIUSOM. How students are trained on the system and prepared to begin the documenting process is very dependent upon the specific needs of each clerkship.

He indicated that a search is underway at this time to fill the open position of EHR liaison to work with the hospitals, clinics, and students, and to support the EHR team. Dr. Resch voiced concern that because students are not integrated into the process, disenfranchisement could result. In a thoughtful discussion that followed, it was determined that students need to be trained and given access to view records to fully participate in patient care. Dr. Resch indicated that abbreviated training sessions could be scheduled to provide students with at least the minimum knowledge needed to access records. Before the system can be functional for clerkships, templates specific to

the clerkship requirements would need to be designed. The complete implementation of the EHR program will require considerable resources and anyone interested in participating was encouraged to talk with Dr. Resch. He indicated that representatives from the Classes were serving on the EHR team, but additional input from the students would be helpful as the implementation continues.

Dr. Resch summarized indicating that within the next six to eight weeks the liaison position would be filled, and thus facilitating the integration of students into the process. He indicated that training sessions could be arranged; Ms. Afflerbach will provide an online sign-up link as soon as the training dates are determined. A discussion followed as to the best time for these sessions; suggested times included the first week of the new academic year, week #6 to accommodate the FCM students, and the beginning of the second rotation of short clerkships (week #7). Dr. Resch will provide dates and times for training sessions contingent upon resource availability.

3.2 Year Three Orientation – Class of 2009

Dr. Hingle called the group's attention to the Agenda for the Y3 Orientation session scheduled for Monday, July 9, 2007. All members were invited to attend if their schedules permitted. Dr. Kovach asked the membership to consider the items currently on the agenda for her to present, and inquired as to additional issues that should be brought to the students' attention. An excerpt from the Policies and Procedures detailing the dress code was specifically examined. A lively discussion ensued as the membership examined the SIU Physicians & Surgeons policy. It was noted that the P&S policy was the minimum standard, however, students could be held to a higher standard to connote the professionalism that their career path would deem appropriate. The point was made, too, that all four years should follow the same policy to provide the students with consistency in their professional attire and grooming. Dr. Kovach and Dr. Rull will head a team that will include students and patients to review the dress code as it currently exists among the various years and develop one policy that can be applied throughout all four years with the caveat that SIU P&S will serve as a minimum standard.

A request was also made for Dr. Kovach to emphasize the necessity for students to read the syllabus and other resources that are made available on the clerkship websites. The issue of professional greetings by physicians to their patients was also discussed briefly; it was deemed appropriate for the same policy on this, as well, be used across all four years.

3.3 Clerkship Grade Review Process

Dr. Hingle called the group's attention to the proposed Grade Review Process which will replace the current Appeals policy. It was noted that the Year Four Curriculum Committee had discussed this issue at their last meeting and had made a recommendation that the wording be changed to include an option for students to discuss the issue with the faculty on an informal basis prior to the institution of the formal review process. Dr. Hingle provided the wording from the Year Four meeting minutes, as follows: "The student may speak informally with the faculty to find a resolution; however, the student is not required to do the informal review if s/he chooses not to do so." The group discussed adding this concept to the Grade Review Process for Clerkships. It was also noted that the wording for this informal process should be consistent across all four years. Dr. Hingle will distribute the proposed revised wording for the members to consider and a vote will be called on this matter at the July 23, 2007 Y3CC meeting before taking it back to the EPC.

Dr. Hingle reminded the group that any reference to the appeals policy that was put into effect last year be omitted from all clerkship websites and other documentation.

3.4 Y3CC Appointments for AY 2007-2008

Dr. Hingle reported that there were two new members, Aisha Covington (Class 2009), and Dr. Knudson who will be replacing Dr. Kraudel filling the community physician seat.

3.5 Integrating Patient Safety into the Clerkships

Dr. Klamen informed the group that this subcommittee was meeting on Friday, at 7:00 AM. This Friday's session will explore the possibilities for integrating patient safety concerns into the Clerkships. Dr. Klamen invited members who share this interest to discuss this matter further on Friday, June 29, 2007, at 7:00 AM in the Lincoln Conference Room.

3.6 Year Three Appraisal – Update

Dr. Hingle informed the group that an email note and a personal letter had been sent to all members of the Class of 2008 requesting their participation in the Year Three Appraisal

questionnaire. Again this year, the students can complete this survey online. There have been only 13 responses to date, but additional encouragement for student participation would be forthcoming during the final clerkship exams and CCX.

3.7 Unit/ Clerkship Evaluation Forms

Dr. Klamen introduced Shamanth Mittapalli, the new programmer in OEC. She indicated that one of Mr. Mittapalli's priorities would be to develop a program to put the evaluation forms online. Over the next 30-60 days, she asked the group to discuss the issue of revisions needed to the forms and incorporate any changes before the form is put online. There was a brief discussion regarding the supplemental forms that each clerkship may develop to accommodate input from other faculty to be included in the Clerkship Director's final performance evaluation. Dr. Klamen indicated that supplemental forms developed by each clerkship to arrive at a final evaluation was at the discretion of the clerkship. Dr. Kovach reminded the group that some discussions had taken place in the past regarding possible changes to the evaluation form including the incorporation of the ACGME competencies; however, no significant changes have been made to date. She asked that this matter be put on the agenda for the July Y3C meeting for further discussion at that time.

4.0 Announcements

4.1 Academy for Scholarship in Education – Faculty Development Series

(All sessions held in 913-1252 in Spfld and 310 Lindegren in C'dale unless otherwise noted)

- June 28, 2007, June 28, 2007, 4-5 PM, Guilia A. Bonaminio, PhD, Assoc Dean, MedEd, U of Kansas, "Curriculum Revision"
- July 10, 2007, 12Noon-1 PM, Rebecca Hoffman, MD, MSPH, Asst Prof, DME, FCM "Does How We Learn Matter? Residency education and preschool vision screening".
- September 25, 2007, 12Noon-1 PM, Dorothy Andriole & Heather Hageman, Wash Univ SOM, St. Louis, MO, Title of the presentation – TBA
- October 23, 2007, (time TBA), Louis Pangaro, MD, FACP, COL (ret.) MC Prof of Medicine, Vice-Chair for Educational Programs, Uniformed Services Univ, Bethesda, MD (Topic TBA)

5.0 Other

5.1 Next Meeting – Monday, July 23, 2007, 3:00-4:30 PM

Springfield location: Lincoln Conference Room, 801 N. Rutledge

Carbondale location: Lindegren Conference Room 310

5.2 Faculty Observed Study Exam (FOSE) Outline

Dr. Hingle indicated that Dr. Lausen was not able to attend today's meeting therefore this matter had been removed from the agenda, however, a late request to Dr. Hingle indicated that he would like to have the group review this matter in anticipation of seeking SCHRIS approval. In a brief discussion the form was reviewed and a suggestion was made to change the categories for age selection to avoid identification of older students, however, it was unclear how exacting the age breakdown needed to be and for what purpose these data were being gathered. Dr. Hingle indicated that Dr. Lausen is requesting that Clerkships administer the survey. There was further discussion on the types of items that would be appropriate for each clerkship to observe and whether or not the students would be made aware that they were being observed. It was also noted that students could choose not to participate in this survey and that a self-assigned student identifier would need to be defined. The discussion concluded with the group consensus to support Dr. Lausen's project as he seeks SCHRIS approval.

The meeting was adjourned at 4:25 PM.