



AGENDA

Year Four Curriculum Committee Meeting

April 2, 2007 – 1:00 p.m. – 2:30 p.m.

Lincoln C/R- 801 N. Rutledge – Springfield

Lindegren 310 - Carbondale

NOTE: *If you are unable to attend, please send a proxy to represent your constituency during discussions and, if you are a voting member, to vote on your behalf.*

DATE: March 27, 2007

TO: Year Four Curriculum Committee

Peter Borgia, PhD

Reginald Bulkley, MD

Erik Constance, MD

Phillip Davis, PhD

Mark Francis, MD

Holly Hoefgen, Class of 2008

Susan Hingle, MD

Sharon Hull, MD, MPH

Debra Klamen, MD, MHPE

Jody Lack, MD

Karen Lee, MA

Fritz Lower, MD

Erica Nelson, MD

Mary Pauza, PhD

Nicole Roberts, PhD

Gary Rull, MD

Sandra Shea, PhD

Nicole Sommer, MD

Elizabeth Steffen, Class of 2007

Carol Thornton, MLS

FROM: Tracy K. Lower, MD, Year Four Director
Linda Morrison, MSW (proxy for Ms. McCann-Stone, Year Four Coordinator)

1.0 Review of Minutes

2.0 Curriculum Reports

- 2.1. EPC/Executive Committee Report
- 2.2. Departmental Reports
- 2.3. Doctoring Report
- 2.4. Student Reports

3.0 Curriculum Issues/Updates

- 3.1 Elective Subcommittee Report - Recommendations
- 3.2 Year Four Orientation – March 21, 2007
- 3.3 Year Three Information Session (Option Periods) – April 4, 2007
- 3.4 Scheduling Process – Neurology Clerkship
- 3.5 Weather Emergency Policy

4.0 New Issues for Discussion

- 4.1 Research on Elective Pathways
- 4.2 Teaching Sign-outs in Sub-Internships

4.0 Announcements

- 4.1 Academy for Scholarship in Education – Faculty Development Series
 - Wednesday, April 25, 12:00-1:00. *Situational Leadership*: Jim Bente, VP for Quality and Organizational development, MMC. Dirksen Conference Room and Lindegren 310.
 - Tuesday, May 15, 8:00-9:00. Leslie Smith, MD, SIU-Surgery. Topic/location to be announced
- 4.2 Next Meeting: April 2, 2007 Springfield Location – Lincoln Conference Room, 801 Carbondale Location – Lindegren Conference Room #310

Items for Future Consideration

- *Evaluation of Electives*
- *Training Students in Giving Feedback*
- *Research Issues*
- *Technology Update*
- *Longitudinal Performance Assessment*
- *Patient Logbooks*

cc: J. Kevin Dorsey, MD, PhD
Jean Afferbach, MS
Joni Clark, MD
Lynne Cleverdon, MA

Carol Coleman
Diane Fisk, BSN
Maureen Francis, MD

Regina Kovach, MD
Jerry Kruse, MD
Linda Morrison, MSW

Julie Robbs, MA
Andrew Sherrick, MD
Nancy Wells