

SOUTHERN ILLINOIS UNIVERSITY SCHOOL OF MEDICINE  
POSITION DESCRIPTION

FOR THE PERIOD OF November 1, 2007 THROUGH JUNE 30, 2008

NAME:

POSITION: Certified Nurse Practitioner

DEPARTMENT/CENTER: Neurology/Center for Alzheimer Disease and Related Disorders

GENERAL DUTIES: This position reports to the Director of the Center for Alzheimer Disease and Related Disorders (CADRD) and will have an appropriate collaborative agreement with the Director and any other appropriate MD faculty. The NP is responsible for clinical activities (direct service), teaching, research, and administration. This position will report to the Director of Outreach for duties related to the outreach clinics and teaching.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES

Clinical Activities (Direct Service) (40%)

1. Provide management of new and established patients in the Memory Disorder clinics.
2. Obtain present and past medical history; perform appropriate physical exam and diagnosis. Establish appropriate treatment plan; monitor for complications of disease or therapy; assess need for physician intervention; determine timing for follow-up and order appropriate referrals.
3. Demonstrate flexibility and adaptability to change caused by emergencies, staffing adjustments and procedural/rotational resident change seen by team and work site schedule changes,
4. Maintain competence in clinical practice using continuing education opportunities, professional conferences, and maintain licensure/certification.
5. Provide education to patients and families to improve, promote, and maintain their health status through counseling and providing information on disease process, self care practices, mind/body wellness, and positive life style choices.
6. Provide telephone support as needed to clinic patients or their caregivers.
7. Collaborate with the Director and other Clinic clinicians regarding optimal patient/caregiver treatment recommendations.

Teaching (15%)

1. Teach and evaluate medical students, residents, and nurse practitioner students as they rotate through the educational program.

2. Teach Primary Provider coordinators to screen for dementia and disseminate information to the sites.
3. Assist residents and students with informal knowledge attainment by contributing expertise at conferences.

Research (40%)

1. Coordinate pharmaceutical studies in the area of dementia.
2. Recruit patients for pharmaceutical studies.
3. Monitor patients involved in pharmaceutical studies.
4. Recruit and follow patients, caregivers, and controls in the Center clinical research studies.

Administrative (5%)

1. Attend faculty/staff meetings.
2. Assist in monitoring and evaluating resident progress through this educational program.
3. Demonstrate skill in supervision of residents, medical, and nurse practitioner students.

#### MINIMUM QUALIFICATIONS

Certified nurse practitioner from an accredited training program with special interest in Alzheimer Disease, Other Dementia, Geriatrics or Movement Disorders. Two or more years of clinical experience, preferably in a Neurology clinic. This position requires approximately 10% or more travel within the state of Illinois, sometimes overnight. Attendance at one or more conferences/seminars out of state is required annually.