

SIU School of Medicine

Student Information System

Faculty/Staff User Guide

(MOZILLA FIREFOX PREFERRED BROWSER)

Table of Contents

Introduction.....	3
Accessing your account.....	4
Clerkship/Elective Rosters.....	5
Course Catalog.....	6

1. Introduction

The website for accessing Student Information System at SIU is:

<https://student.siumed.edu/fusebox.cfm>

The opening page of the website looks like this.



From here you can:

1. Login to your account using your SIU email ID and password.
2. See all the courses offered in a given semester using the **Course Catalog** tab
(Note: you do not have to login to see the list of courses)

2. Accessing your account (Must use SIUSOM Email ID and password)

Enter your username in the textbox above the label: **Username**. Your username is not case sensitive.

Enter your password in the textbox. Your password **is** case sensitive.

After you enter your password and are logged in, you will see a screen similar to this:

The screenshot displays the SIU School of Medicine user interface. At the top, a green header contains the SIU School of Medicine logo and the date "Wednesday, October 28, 2015". Below the header, navigation links for "Home" and "Admin Tools" are visible, along with the user's login status: "Logged in as Cherie Forsyth" and a "LOGOUT" link. A secondary navigation bar includes "Course Rosters" and "Student Records". The main content area features a large "WELCOME Cherie Forsyth" message. To the right of the welcome message are two circular icons: a blue one with a document and a green one with a checkmark. Below the welcome message are two utility widgets. The "Current Filter Settings" widget lists filters for Person (Cherie Forsyth), Term (2016), Department, Course, Section, and Application Year, with a "Change" link at the bottom. The "Weather Channel" widget shows current weather (54°F Overcast) and a forecast for tomorrow (High 56°F, Low 39°F), provided by WU Weather Underground.

SIU School of Medicine

Wednesday, October 28, 2015

Home | [Admin Tools](#)

Logged in as Cherie Forsyth | [LOGOUT](#)

Course Rosters Student Records

WELCOME Cherie Forsyth

Current Filter Settings

- Person: Cherie Forsyth
- Term: 2016
- Department:
- Course:
- Section:
- Application Year:

[Change](#)

Weather Channel

Currently	Tomorrow
54°F Overcast	High 56°F Low 39°F
forecast provided by WU WEATHER UNDERGROUND	
Click for weather forecast	

3. Clerkship/Elective Rosters

Select **Rosters** then under **Schedule Information** heading, choose **Course Rosters**.

And here's what you will see:

Current Filter Settings

[Clear Settings](#)

Change Person	Cherie Forsyth
Term	2016: 2016 Year
Department (Dept)	***
Course (Crse)	***
Section (Sect)	***
Application Year (App. Year)	***

[Return to Previous Page](#)

Select the appropriate Term, Department and Course Number using the drop downs, then **click** on Return to Previous Page. Your course roster will now appear:

Course Offering Summary

Change Current filter settings: **Person:** Cherie Forsyth **Term:** 2016: 2016 Year **Dept:** 35 **Crse:** 843 **Sect:** **App. Year:**

[View Course Offering](#)

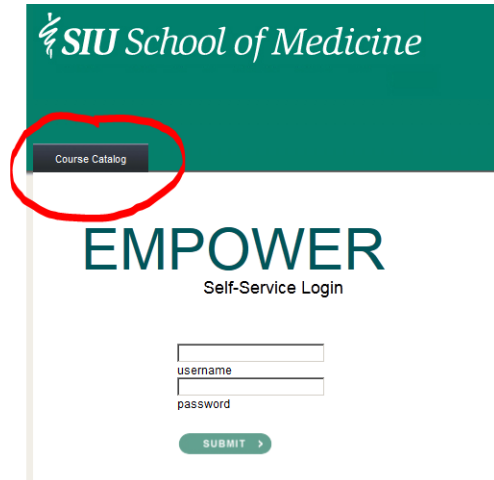
2016 School Year Course 35 - 843 Doctoring Year 4: Society, Law Offering Summary

Week Start	Week End	Start Date	Weeks Duration	Section	Student
35	36	02/29/2016	2	2L	[REDACTED]
35	36	02/29/2016	2	2L	[REDACTED]
35	36	02/29/2016	2	2L	[REDACTED]

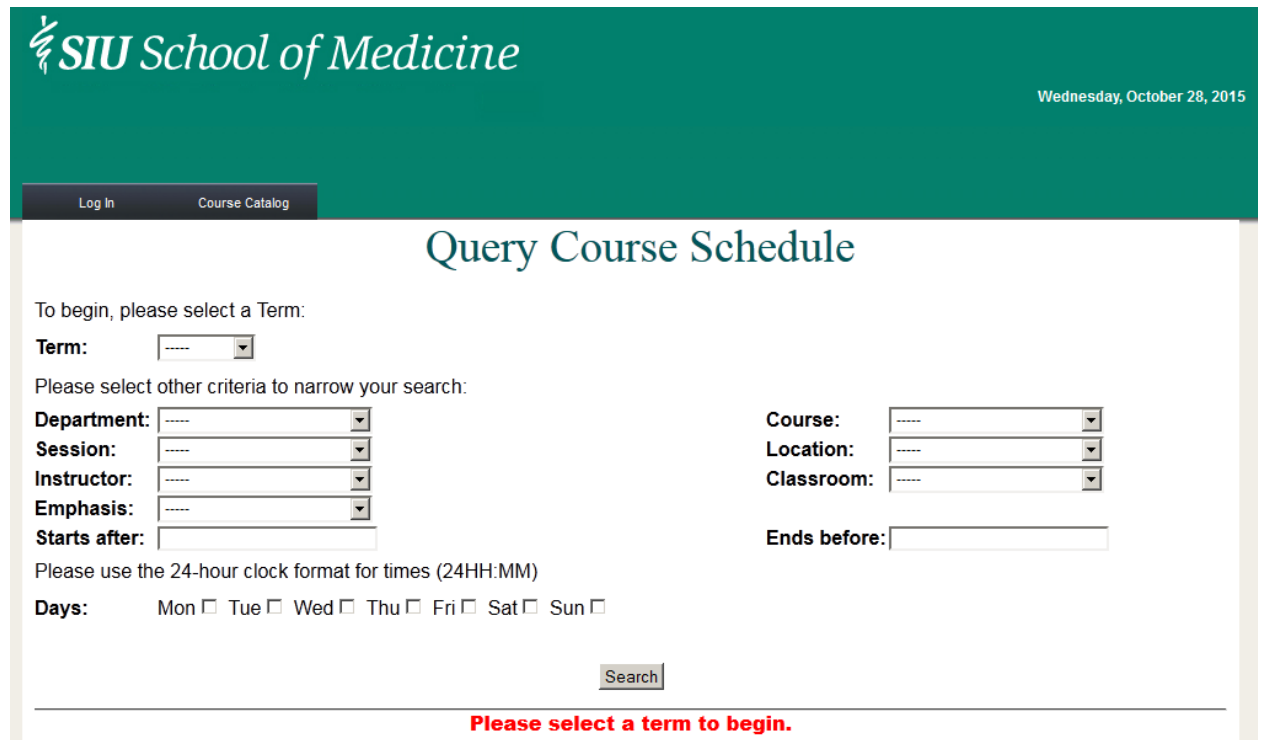
4. Course Catalog (course schedule & description info)

If you are currently signed on to Empower, please log off as you are not required to be signed in to access this information.

Click on the Course Catalog Tab



This screen will appear:



Select your search criteria:

- Term = 2016 (i.e. AY 2015-2016) {Give the system a few seconds to filter the catalog to this term}
- Select Department, click Search {This will drill down the course list}
- Select Course, click Search
- You will now see the list of available course offerings.

Query Course Schedule

To begin, please select a Term:

Term:

Please select other criteria to narrow your search:

Department: Course:

Session:

Instructor:

Emphasis:

Starts after:

Location:

Classroom:

Ends before:

Please use the 24-hour clock format for times (24HH:MM)

Days: Mon Tue Wed Thu Fri Sat Sun

Term	Loc	Dept	Crse	Sect	Description	Cr Bldg	Room	Start	Days	Time	Instructor	Off	Avail
2016	ONCP	10	013	1A	Anesthesiology	2 SIU	TBD	07/06/2015	MTWRF	07:00 - 17:00	Bulkley, R	3	3 Detail
2016	ONCP	10	013	1C	Anesthesiology	2 SIU	TBD	07/20/2015	MTWRF	07:00 - 17:00	Bulkley, R	3	0 Detail
2016	ONCP	10	013	1E	Anesthesiology	2 SIU	TBD	08/03/2015	MTWRF	07:00 - 17:00	Bulkley, R	3	1 Detail

- If you wish to view the course description, please click on the “Detail” button next to any course offering. The below window will appear:

The screenshot shows a Mozilla Firefox browser window with the address bar containing the URL: https://student.siumed.edu/fusebox.cfm?fuseaction=CCDetail&term_id=2016&cata_id=201516&dept_id=10&crse_id=013&sec_id=1A

Course Information

Course Detail	10 013 Clinical Anesthesia
Course Info	Click here for more detail information
Other Info	
Course Notes	
Location	On Campus
Seats Offered	3
Seats Available	3

Click on the “[Click here for more detail information](#)”. Another window will open that contains the course description.