Program Scholarly Activity Plan: Inventory of Elements

Use this Inventory matrix to review the varying elements of your program's scholarly activity plan.
Then compile the short and long term action items in the following matrix: **Scholarship Action Plan: Short and Long Term Action Items**

Resource/Intervention	*Check-In Question*	*Yes/No*	*Challenges/Facilitators and Action Plans*
Institutional Resources	Are you familiar with the SIU Center for Clinical Research (CCR)? Do you know what resources/support CCR can provide and how to access them? Are you familiar with SIU Statistical Outcomes and Analytical Research (SOAR) group and what they can provide?		
Departmental Culture and Leadership	Is your departmental culture committed to scholarly activity? Does the chair articulate strong support of resident and faculty and scholarship? Do you have a departmental/division research committee? Do you have a departmental/division research coordinator?		
Departmental/ Division Model of Scholarship	Are any/all faculty productive in scholarship? Are residents invited into every faculty project? Do any/all faculty have protected time for research?		
Written Policies	Do you have written policies/expectations/ timelines regarding scholarly productivity for residents? For Faculty? Who is responsible for enforcing?		

Program Elements	Does your formal curriculum explicitly include research/study design/basic statistics? Do your residents have dedicated research time in curriculum? Can you make time for either/both of these? Do you describe program scholarship expectations to residency candidates? At new resident orientation?		

Opportunistic Scholarship	Are all residents/faculty on the lookout for potential case reports?
	    Brief Reports?
	   StatPearls submissions?		

Mentorship/Advising	Have trainees been assigned to research mentors and advisors? Is the mentoring and advising system structured? Have mentors and mentees been oriented to resources and expectations?		
Faculty Development	Do you have faculty development opportunities? Do faculty members attend the sessions? Are the sessions helpful/practical?		
Tracking/Documentation	Are you capturing ALL scholarship criteria/ options in WebADS? Are you (or someone) keeping an updated record of faculty CVs/scholarly products?		

Scholarship Action Plan: Short and Long Term Action Items

Action Item Category (from left column of Inventory of Elements)	Short Term Action Items (easily attainable) Include notes about the 'what', 'how', 'when', and 'who'. Goals should be SMART (specific, measurable, attainable, relevant and time oriented)	Long Term Action Items (require more planning and/or resources) Include notes about the 'what', 'how', 'when', and 'who'. Goals should be SMART (specific, measurable, attainable, relevant and time oriented)

Adapted from ACGME Inventory of Elements of Your Well-Being Plan, 2016