



SIU SCHOOL of MEDICINE

Request for Resident Resource Funding EDUCATIONAL MATERIALS

Name:

Date:

Training Program:

Training Completion Date:

Program Director:

Program Coordinator:

Current Training Level: ☐ PGY1 ☐ PGY2 ☐ PGY3 ☐ PGY4 ☐ PGY5 ☐ PGY6 ☐ PGY7

In order to qualify for funding:

- ✓ Resident must have a minimum of six months of training remaining at the time of application.
- ✓ Applicants can only receive one award per year.
- ✓ Request must be for materials or online access that are not available through the program or SIU Medical Library.
- ✓ Board Certification / exam fees and preparatory materials will not be considered.

Award allocation:

- ✓ If the company will send an invoice, OGME can pay the fee directly. Applicant must provide an invoice within 14 days of award notification.
- ✓ If requesting reimbursement: Receipts verifying expenses must be provided to OGME within 14 days of award notification.
- ✓ Applicant will be required to provide necessary personal information and sign/date SIU Foundation documentation before reimbursement can be processed.

Materials for which you are requesting funding:

Amount of Funding Requested (maximum award is capped at \$250):

Narrative Description of the Materials: Include how you will benefit from these materials.

**What annual stipend or funding does your program or department provide for educational materials?
Explain why this funding cannot be applied.**

**Has your program or department denied funding for this specific request?
Please explain:**

☐ YES ☐ NO

Please proceed to page 2



The following required documentation must be submitted with this form:

☐ Verification of expense (receipt, screen shot of web page, etc.)

By signing below, I attest that this expense is not eligible for program/department funding and that I have received no reimbursement for the dollar amount being requested.

Applicant Signature **Date**

By signing below, I confirm that this expense is not eligible for program/department funding and I believe these materials would be of benefit to the resident's education.

Program Director Signature **Date**

Submit completed form and all required supporting documentation to Jennifer Rodgers, OGME, jrodgers@siumed.edu. Applicant and Program Director signatures must be obtained prior to submission.

The House Staff Board of Directors reviews applications a minimum of four times per academic year.