

Safety Event Submission & Follow-up Tool

INSTITUTIONAL REQUIREMENTS:

- III.B.1. Patient Safety: The Sponsoring Institution must ensure that residents/fellows have:
- III.B.1.a) access to systems for reporting errors, adverse events, unsafe conditions, and near misses in a protected manner that is free from reprisal;
- III.B.1.b) opportunities to contribute to root cause analysis or other similar risk-reduction processes.

COMMON PROGRAM REQUIREMENTS:

- VI.A.1.a).(1) Culture of SafetyVI.A.1.a).(1).(a) The program, its faculty, residents, and fellows must actively participate in patient safety systems and contribute to a culture of safety.
- VI.A.1.a).(2).(a) Residents, fellows, faculty members, and other clinical staff members must:
- VI.A.1.a).(2).(a).(i) know their responsibilities in reporting patient safety events and unsafe conditions at the clinical site, including how to report such events; and,
- VI.A.1.a).(2).(a).(ii) be provided with summary information of their institution's patient safety reports.

GMEC REQUIREMENTS:

- By the end of their first year of training at SIU, all residents must provide de-identified documentation that they have submitted an electronic patient safety event via the official electronic reporting mechanism of SIU HealthCare or Affiliated Hospitals. It will be the responsibility of the program to monitor this.

Report, Report, Report

☐ Workplace Violence Events*

- ☐ Verbal Abuse
- ☐ Repeated difficult, disruptive behavior
- ☐ Drug seeking behaviors

☐ Medical Care and Treatment

- ☐ Missed/delayed diagnoses
- ☐ Unexpected/adverse clinical outcomes
- ☐ Unexpected death
- ☐ Inadequate evaluation/treatment

☐ Lab/Specimen

- ☐ Delays in testing/reporting
- ☐ Lost specimens
- ☐ Labeling issues
- ☐ Wrong tests
- ☐ Critical values not called

☐ Surgery/Procedure

- ☐ Surgical complication of care (surgical site infection)
- ☐ Complications of sedation
- ☐ Contamination/breach of infection control practices
- ☐ Procedural informed consent

☐ Compliments/Job Well Done

☐ Medication errors

- ☐ Adverse drug reactions
- ☐ 7 Rights of Medication

☐ Diagnostic Imaging

- ☐ Exam problems (wrong site, order issues, incorrect patient, incorrect/incomplete study)
- ☐ Delayed results
- ☐ Radiation exposure
- ☐ Interpretation issues

☐ Infection Control Issues

- ☐ Hand hygiene compliance issues
- ☐ Sterilization issues
- ☐ Suspected infections
- ☐ Isolation breaches/cleanliness of facility

☐ Patient Privacy**

- ☐ HIPAA Violations
- ☐ Privacy and/or breach of patient confidentiality
- ☐ Errors in mailing or faxing

☐ Obstetrics

- ☐ Prenatal management
- ☐ Obstetrical complications

☐ Unprofessional Behavior*

- ☐ Abusive or intimidating behavior
- ☐ Defamatory statements
- ☐ Destruction or removal of property
- ☐ Clinical practice or prescribing issues
- ☐ Sexual misconduct
- ☐ Suspected alcohol or substance abuse

☐ Employee/Student Injuries

- ☐ Needlestick/bloodborne pathogen exposure***
- ☐ Exposure to hazardous materials (chemical spills)

☐ General Liability

- ☐ Falls (patients, visitors, staff)
- ☐ Equipment issues

☐ Patient Experience

- ☐ Complaints regarding quality of care/treatment
- ☐ Communication difficulties

☐ Good Catch

* Contact HR/Security as needed prior to entering

** Contact Compliance for questions

*** Contact Employee Health Nurse immediately

When in
doubt, report
it out

SIU School of Medicine – Springfield



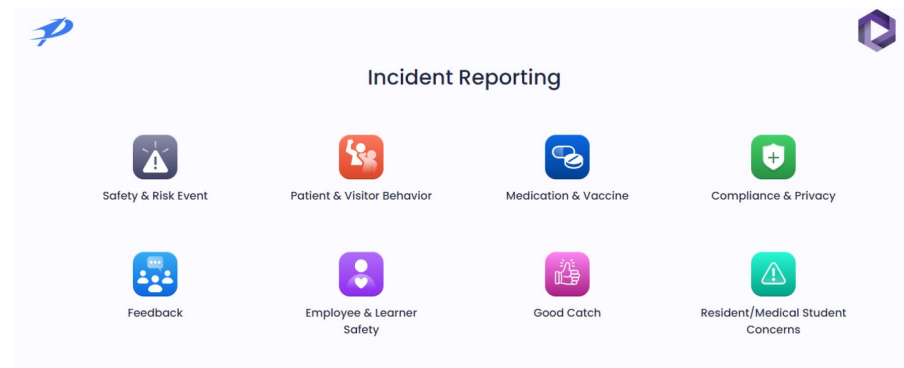
SIU ALERT

Citrix Gateway Bookmarks

[Details](#)

- ALERT (Automated Logging and Event Reporting Tool) – and incident management system.

ALERT Icons



- After submitting a report, you are given an option to receive a link to check the status of a report. This does not give details of follow-up.



Thank you for your submission!

Submission ID: A24-000059
Submission Status: In Review

Enter your email below and click 'Send Link' to receive a copy of this URL by email to return later and check the status of your submission. Your email address will remain anonymous to the organization.

Alternatively, you can bookmark this page in your browser.

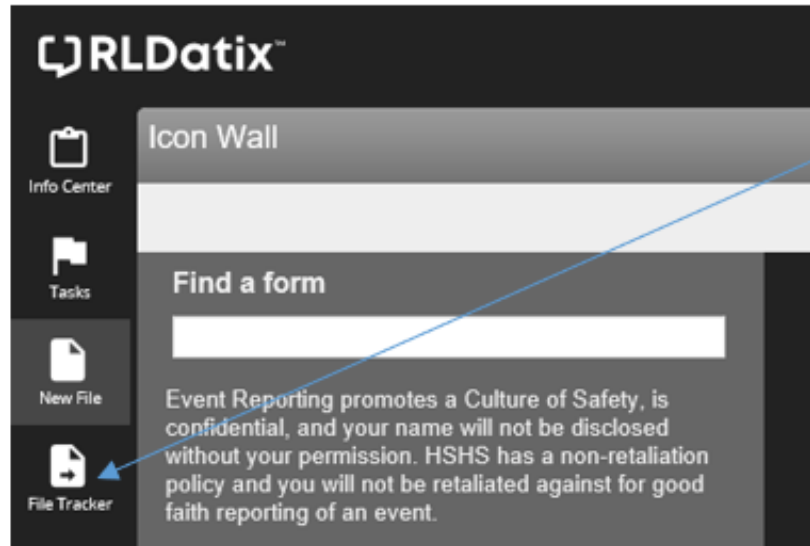
Email

[Send Link](#)

HSHS St. John's Hospital

St. John's

After you have logged into the IRIS system and completed a file, choose the File Tracker icon on the lower left:



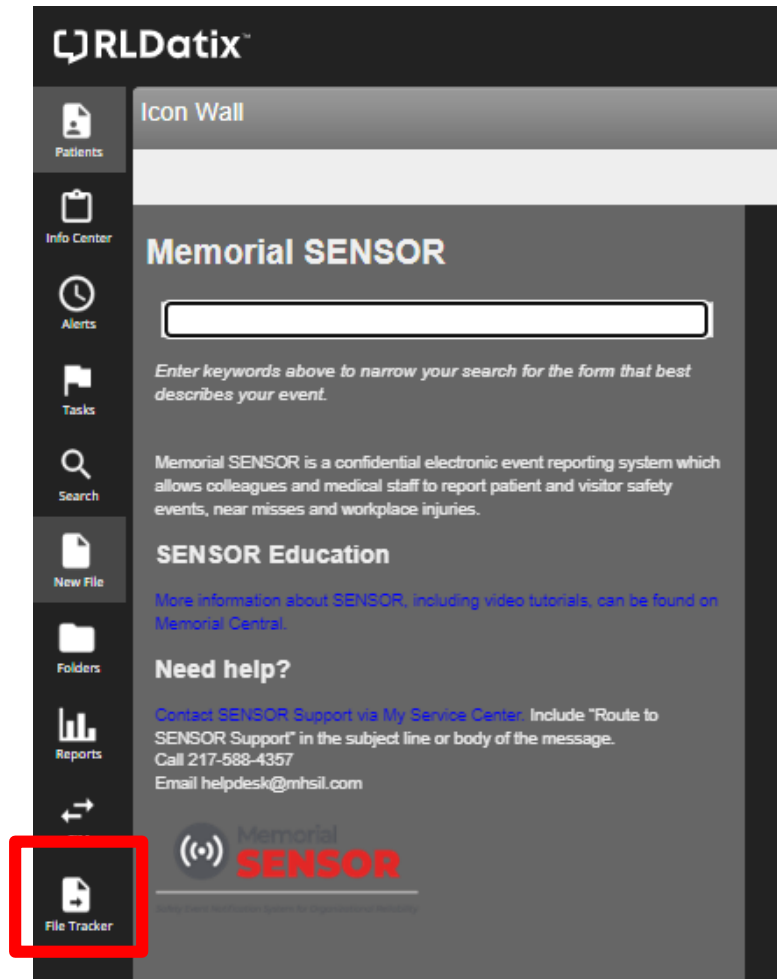
Take a screen capture of your *File Tracker* by pressing the *Print Screen* (PrtScr) button on your keyboard. Open a word document and paste the screen print. Print the word document or send it as an email attachment to the program director. Do not paste the screen captures directly into an email.

Make sure there is not any confidential or personal health information on the screen captures.

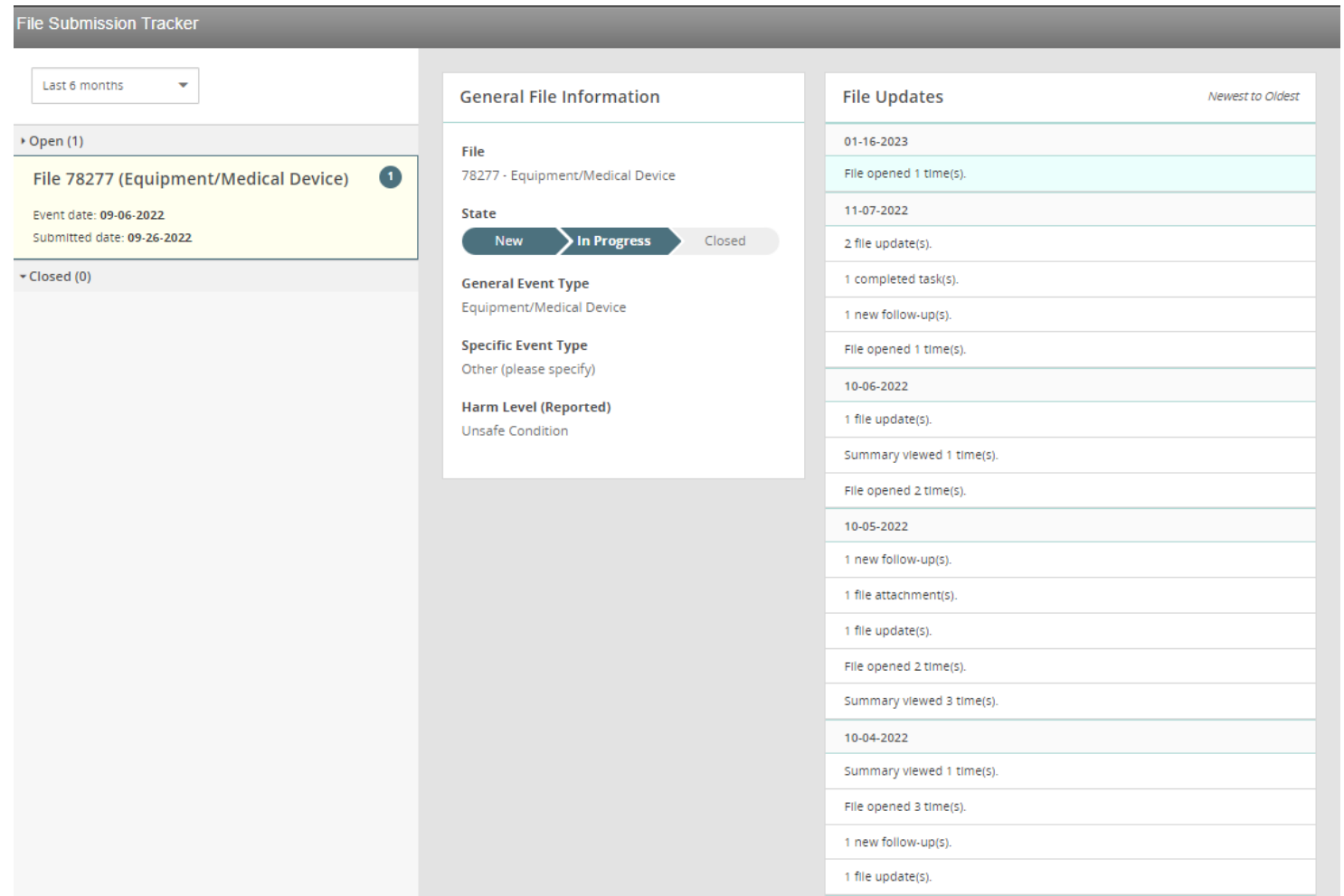
Springfield Memorial Hospital

Decatur Memorial Hospital

SMH & SIU will provide quarterly reports directly to the GME office, who will enter this information into New Innovations. You do not have to provide anything to your program for submissions made into SMH SENSOR or SIU ALERT systems.



The image shows the RLDatix Memorial SENSOR web interface. On the left is a dark sidebar with icons for Patients, Info Center, Alerts, Tasks, Search, New File, Folders, Reports, and a File Tracker icon highlighted with a red box. The main content area has a header 'Icon Wall' and a section titled 'Memorial SENSOR' with a search bar and instructions: 'Enter keywords above to narrow your search for the form that best describes your event.' Below this is a paragraph describing Memorial SENSOR as a confidential electronic event reporting system. Further down is a 'SENSOR Education' section with a link to 'More information about SENSOR, including video tutorials, can be found on Memorial Central.' At the bottom is a 'Need help?' section with contact information: 'Contact SENSOR Support via My Service Center. Include "Route to SENSOR Support" in the subject line or body of the message. Call 217-588-4357. Email helpdesk@mhsil.com'. The Memorial SENSOR logo is at the bottom right.



The image shows the 'File Submission Tracker' interface. At the top left is a dropdown menu set to 'Last 6 months'. Below this are two sections: 'Open (1)' and 'Closed (0)'. The 'Open (1)' section contains a yellow card for 'File 78277 (Equipment/Medical Device)' with a blue circle containing the number '1'. It lists 'Event date: 09-06-2022' and 'Submitted date: 09-26-2022'. To the right of this card is a 'General File Information' panel. It shows the 'File' as '78277 - Equipment/Medical Device', the 'State' as 'In Progress' (with 'New' and 'Closed' buttons), the 'General Event Type' as 'Equipment/Medical Device', the 'Specific Event Type' as 'Other (please specify)', and the 'Harm Level (Reported)' as 'Unsafe Condition'. On the far right is a 'File Updates' table with a 'Newest to Oldest' sort order. The table lists various updates with dates and counts, such as '01-16-2023 File opened 1 time(s)', '11-07-2022 2 file update(s)', '10-06-2022 1 file update(s)', and '10-04-2022 Summary viewed 1 time(s)'.

Date	Update
01-16-2023	File opened 1 time(s).
11-07-2022	2 file update(s).
	1 completed task(s).
	1 new follow-up(s).
	File opened 1 time(s).
10-06-2022	1 file update(s).
	Summary viewed 1 time(s).
	File opened 2 time(s).
10-05-2022	1 new follow-up(s).
	1 file attachment(s).
	1 file update(s).
	File opened 2 time(s).
	Summary viewed 3 time(s).
10-04-2022	Summary viewed 1 time(s).
	File opened 3 time(s).
	1 new follow-up(s).
	1 file update(s).

Alton Memorial Hospital

- Follow-up is given to the nurse managers who follow-up with resident/fellow.
- Future plans to have a “Follow-up” icon for resident/fellow to look up submission action.
- Program Coordinators, have your residents take a screen shot to show you their submission (without Patient Information). This way you can enter it into New Innovations and forward to OGME. This will ensure your program will be in compliance with ACGME & GMEC requirements.

Blessing Hospital - Quincy

File Submission Tracker

Last 12 months

File 69840 (Patient Care) 5
Event date: 11-10-2022
Submitted date: 11-17-2022

File 69823 (Lab/Specimen) 12
Event date: 11-10-2022
Submitted date: 11-16-2022

File 69411 (Patient Care) 38
Event date: 10-31-2022
Submitted date: 11-03-2022

File 69367 (Patient Care) 40
Event date: 11-03-2022
Submitted date: 11-03-2022

File 68890 (Patient Care) 13
Event date: 10-09-2022
Submitted date: 10-20-2022

~ Closed (44)

General File Information

File
69411 - Patient Care

State
New In Progress Closed

Department
S North/Medical-Surgical

General Event Type
Patient Care

Specific Event Type
Failure to Assess and Monitor Patient

Brief Factual Description
Hypoglycemia order-set utilization This patient had a BS of 60, treated with orange juice. Nurse didn't know there was a hypoglycemia order set so did not recheck BS. Her Call Page note: "Time 02:45- How Contacted Voalte Secure Text Reason for Call: Reason for Call Critical test/result- Call Summary Notified physician of pts WBC of 41.8 and Lactic of 130. Physician ordered stat ABG. Physician aware of blood sugar of 60, physician requested to give

File Updates Newest to Oldest

03-20-2023	Lori Wiegand	File opened 2 time(s).
03-10-2023	Lori Wiegand	File opened 1 time(s).
02-23-2023	Lori Wiegand	File opened 1 time(s).
12-14-2022	Deborah Landacre	File opened 1 time(s).
12-13-2022	Lori Wiegand	File opened 13 time(s).
	Lori Wiegand	2 file update(s).
12-09-2022	Mary F Barthel	1 file update(s).
	Mary F Barthel	File opened 1 time(s).
11-19-2022	Sarah Cammhall	File opened 1 time(s).

Program Coordinators, have your residents take a screen shot to show you their submission (without Patient Information). This way you can enter it into New Innovations and forward to OGME. This will ensure your program will be in compliance with ACGME & GMEC requirements.

Southern Illinois Healthcare Carbondale

- The Midas program does not have the ability for providers to view data entered or outcomes.
- Patient Relations team does however share a high-level review of the numbers of patient safety reports that get entered with the resident groups annually at Memorial.
- Program Coordinators, have your residents take a screen shot to show you their submission (without Patient Information). This way you can enter it into New Innovations and forward to OGME. This will ensure your program will be in compliance with ACGME & GMEC requirements.