

# Placing I-Share Requests (MRC-Carbondale)

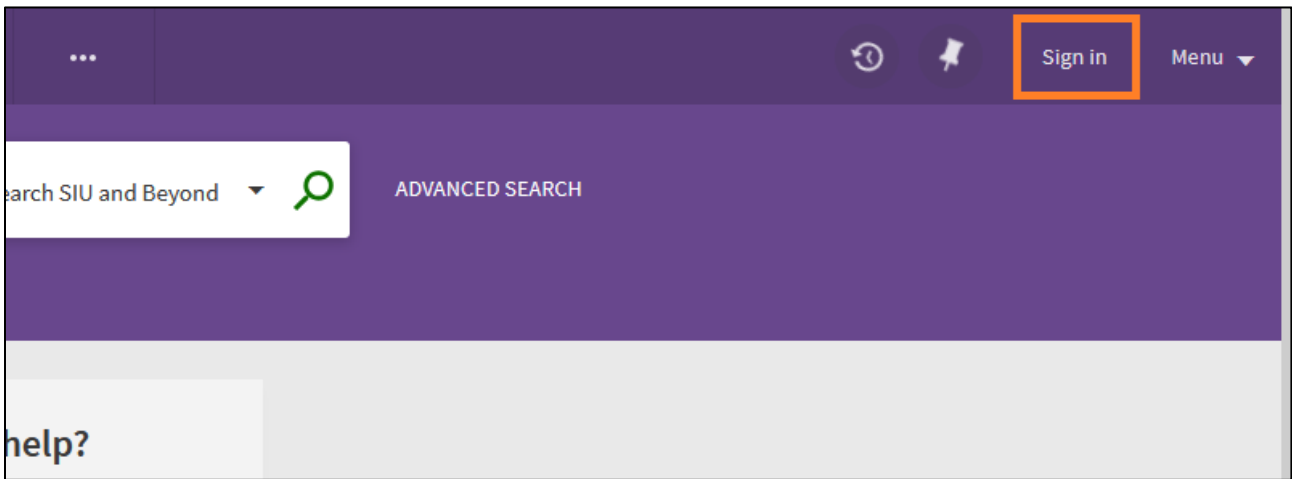
As patron of the Medical Resource Center (MRC) in Carbondale, you can place I-Share requests for physical books from other I-Share libraries using either the [School of Medicine Library Catalog](#) or the [Morris Library Catalog](#), depending on your personal preference. The process is nearly identical for both catalogs.

*This guide uses screenshots from the **School of Medicine Library Catalog** to illustrate the steps.*

## 1. Sign In to Request Books via I-Share

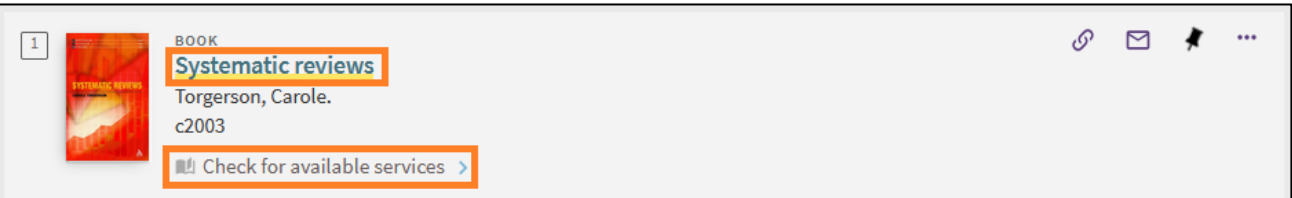
To place an I-Share request through the **School of Medicine Library Catalog**, begin by clicking “Sign In” at the top right corner of the page.

You will sign in using your **OpenAthens** account.

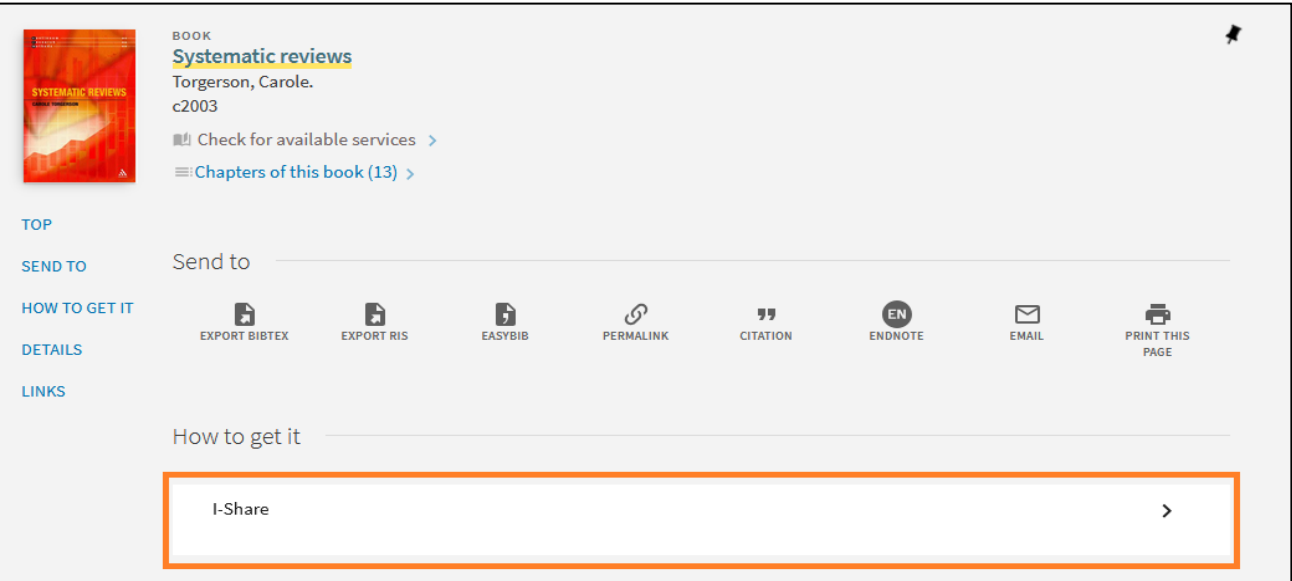


## 2. Find and Request a Book

When you find a book you'd like to request, click on the **Title** or on the “Check for available services” link to open the book’s detailed record.



## 3. On the book’s details page, scroll to the “How to Get It” section and select the “I-Share” option to begin your request.



4. Selecting Your Pickup Location

On the I-Share request form, make sure that the “Preferred Pickup Institution” is set to “Southern Illinois University Carbondale”. If it is not already selected, choose it from the dropdown menu.

Please note: The Medical Resource Center is NOT an I-Share pickup location. If you are intending to pick your book up on the SIU Carbondale campus, you *must* select Morris Library as your Preferred Pickup Location.

Item Available for Request

Title

★ Systematic reviews /

Author

Torgerson, Carole.

ISBN

0826465803

Edition

Publication year

★ c2003.

Publisher

Continuum,

Volume

Preferred Pickup Institution

★ Southern Illinois University Carbondale

Comment

Preferred Pickup Location

★ Morris Library

Preferred Local Pickup Location

★ SIU School of Medicine Library

RESET FORM

CHECK AVAILABILITY

SEND REQUEST

Make sure this is set to SIUC

Double check that Preferred Pickup Location is set to Morris Library (this should be the default and should not need to be changed)

5. Pickup Notification and Requirements

You will receive an email notification when your item is ready for pickup at **Morris Library’s Circulation Desk**. To check out the book, you will need your campus ID at the time of pickup.

Need Help with I-Share Requests?

If you need assistance placing an I-Share request, please reach out to an MRC librarian in person, by emailing [mrc@siumed.edu](mailto:mrc@siumed.edu), or by calling 618.453.1516.