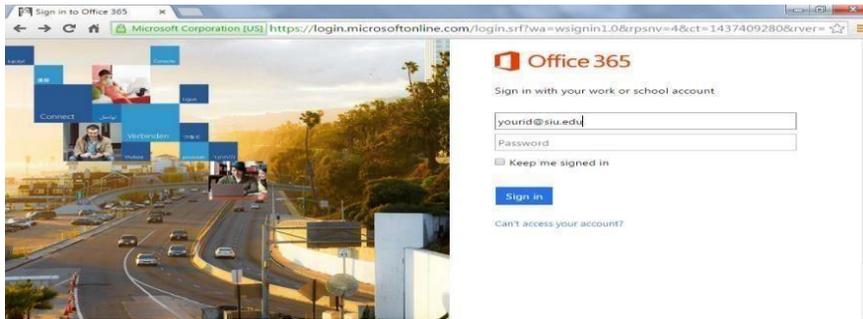
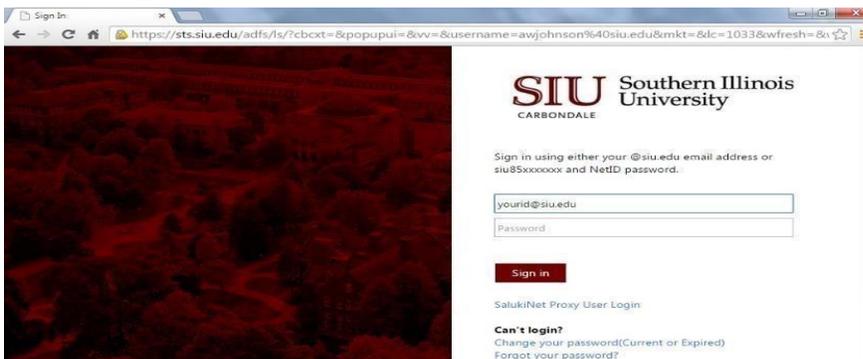


## Directions to Download Office 365

1. Open any web browser and navigate to the following link; <http://portal.office.com>.
2. In the sign in with your work or school account, enter your **@siu.edu** (not your @siumed.edu) email account



When you enter your @siu.edu email account you will be re-directed to the following page.



Re-Enter your @siu.edu email account or your network ID (siu85xxxxxx) and the password associated with this account (ie. The password you use to log into D2L or the wireless network).

3. Click the the "Install Office apps" button.



4. Click the "Office 2016" option in the menu.
5. Follow the directions on the screen to complete installation.

Revised 5/17/17