

STUDENT AFFAIRS

Assistant Dean – **James M Daniels, MD**
Lindegren 132A (453-1528)

- Orientation and Student Handbook
 - anatomical donor memorial service
 - academic and/or personal counseling
 - admissions liaison
 - fingerprinting/background check information
 - Student Health Service liaison
 - good standing verification for insurance
 - letters of recommendation
 - students' permanent files
 - professionalism and Student Conduct Code
 - Student Progress Committee liaison
 - class officers/class elections
 - class address/phone list
 - class organizations and interest groups
 - class fundraising
 - community outreach activities
 - end of year party
 - insurance documentation for summer activities
- STUDENT AFFAIRS – Springfield (217-545-2224)
- financial aid
 - registration and fees

FACULTY

Year One Curriculum Director – **Sandra Shea, PhD**
Lindegren 111 (453-1589) sshea@siumed.edu

- Year One Curriculum academic matters
- Student Progress Committee Vice Chair
- Educational Policy Council liaison
- exam administration & analysis, including CCX cases
- coordinator summer CARE Program
- coordinator summer remediation
- contact for excused absences, e.g. weddings, graduations and emergency absences
- academic counseling
- contact for 4th year basic science electives

Year One Doctoring Director – **Cris Anderson, MD**
Lindegren 132 (453-1586) canderson@siumed.edu

- mentor assignments
- CCX evaluation
- history taking and physical exams skills
- clinical medicine resource

Biochemistry and MPEE – **Eric Niederhoffer, PhD**
Lindegren 112 (453-6467) eniederhoffer@siumed.edu

- Year One biochemistry coordinator
- summer MPEE program coordinator

SIU School of Medicine MEDICAL STUDENT SUPPORT GUIDE

Message Center: 453-1537

Use 24/7 to report absences, emergencies, or leave messages and to hear emergency announcements

To schedule rooms (including PDL), email
somcrooms@siumed.edu

EDUCATION & CURRICULUM

Year One Curriculum Coordinator – **Sarah Merideth, MA**
Lindegren 132C (453-1673)

Curriculum Documents, Schedules & Activities for All Units

- Year One online courses
- unit calendars
- curriculum handouts & schedules
- scheduling conflicts or questions
- tutor group lists
- learning issues-group and final
- ePBLMs, mini cases, self-assessment questions
- online program evaluations

Doctoring Documents, Schedules & Activities

- guidelines-mentor program, field experiences & electives
- clinical schedules, on campus and field visits
- mentor logs & clinical field/elective logs
- mentor evaluations
- H&P write-ups
- scheduling appointments with Dr. Anderson
- DVDs of SP encounters
- PPR (Patient-Physician Relationship)

Student Resources

- tutor room supplies
- PDL (Professional Development Lab)
- scheduling classrooms and PDL

Exams and Grade Reports

- exam schedules
- grades, including Tutor Group Assessments

ADMINISTRATION OFFICE

Director–Admin. Services – **Debra Quamen, CPA, MBA**
Lindegren 307 (536-5513)
esc@siumed.edu

- access to faculty and staff mailboxes, outgoing US mail
- building repair and maintenance
- coffee
- keys room and building
- lab coats and safety glasses
- lockers
- lost and found
- neuro kits
- security passes

MEDICAL RESOURCE CENTER

Director – **Allison R. Sutphin, PhD, MSLIS**
Lindegren 323 (453-1516)

- basic science and medical resources (print and electronic)
- website links to additional resources
- reference assistance
- instructional sessions
- interlibrary loans
- medical models, including skulls
- popular media, with medical themes
- patron printer and scanner
- microscope and histology slide box check out
- recommended resource list

Patrons include students and teaching faculty in the medical school, physician assistant, and MedPrep programs

INFORMATION RESOURCES CARBONDALE

Director – **Andrew Johnson, MBA**
Lindegren 103 (453-1514)
ircrequests@siumed.edu

- SIUMED email accounts
- SIUC NetworkID & wireless network assistance
- personal laptop support
- tutor room computer support
- loanable equipment (laptops, video cameras, etc)

07/17/2017