

## Year 1 Curriculum Advisory Committee Meeting

Tuesday, December 12, 2017

Present: B. Bany, J. Cheatwood, K. Cecil, R. Clough, J. Daniels, L. DiLalla, R. Gupta, B. Hales, A. Johnson, D. Klamen, J. MacLean, S. Merideth, P. Narayan, S. Shea, A. Sutphin, K. Whittington

Proxies: R. Weilbaecher for E. Niederhoffer, S. Shea for S. Bhaumik

S. Shea called the meeting to order at 8:33 a.m.

### Minutes

The November 7, 2017 minutes were approved as distributed.

### Announcements

J. Cheatwood noted the MPEE and CARE session was held, and some students are interested in conducting research.

J. Daniels reported the Admissions Committee is digging deeper into the application process. He noted that he has spoken with all but two students who were in academic difficulty during the CRR Unit. The Medical Humanities faculty from Springfield want to start an extracurricular writing group for first-year students.

S. Merideth shared that CRR SAQs are being converted from ExamN to D2L so the Class of 2021 will have access to them through their preparation for Step 1.

B. Hales announced the basic science holiday party will be held December 14 at 12 p.m. in Lindegren room 206.

R. Gupta announced that C. Banerjee's memorial service was well attended by emeritus faculty.

S. Shea reported that the EPC discussed potential changes and reorganization to Y2; reviewed Y4 electives; and discussed expanding interprofessional activities in all four years.

The Executive Committee reviewed the graduation questionnaire; heard a presentation by H. Lausen on Safety and Service; and received a report on IT portfolio management, which explained why some SIU and other e-mails are being caught by the SOM spam filters. A. Johnson shared the link for the SPAM filter so that people may release e-mails they wish to keep: <http://sma.siumed.edu>. The filter does not remember which e-mails a user chooses to keep.

S. Shea will correct the Committee on Committee's roster for this group, as it has several faculty mislabeled.

### Doctoring Report

S. Shea reported for C. Anderson that doctoring is going well in NMB and that students successfully remediated CRR skills.

### Student Report

K. Whittington recommended that the wording and grammar of the Byers's ePBLM EMG test be reworded, as it causes confusion. He shared two suggestions from the class: 1) that an anatomy primer be held in CRR for students who have no background in the discipline, to cover planes of the body and techniques of dissection; 2) that students have the opportunity to shadow physicians who practice medicine in non-clinical ways, such as administration. He noted that only very few students expressed interest in this. C. Anderson probably could arrange such an elective for interested students.

### NMB Report

R. Clough feels the unit is going well, particularly the half dissection approached being used in lab. K. Cecil questioned why pre-labs are held immediately before gross/neuro labs for half the class, as it is hectic and allows no time to digest the material. R. Clough explained this was done to front load the labs to prevent half the class from learning the anatomy after cases already ended.

### Other Business

S. Shea circulated a proposed job description for faculty advisors. Various viewpoints were shared, with a consensus

being that the advisor's primary role is to be accessible to students to talk about whatever they would like, as opposed to monitoring students' grades or academic progress. It was also felt that all interested faculty should be utilized. S. Shea and J. Daniels will continue to meet on this topic.

R. Clough asked W. El-Amin to give Y1 faculty, particularly advisors, coaching on how to help students approach their studies and the volume of material they must learn. J. Daniels noted that he is helping to arrange this.

**Next Meeting**

The next meeting will be held Tuesday, January 9, at 8:30 a.m.

The meeting was adjourned at 9:05 a.m.