



**PROGRAM LETTER OF AGREEMENT (PLA) between**

**Program: List Program**

**Participating Site: List Site**

Rotation(s): **List Rotation/s**

Duration of rotation: **i.e. multiple months each year, 2 months in PGY2, 1 mo. FTE at .5 over 2 months**

Local / Site Director: **(i.e. faculty member assuming education & supervisory responsibility for residents)**

This document serves as an Agreement between SIU School of Medicine's Identify Residency/Fellowship ("Program") and Identify Participating Site ("Participating Site"), involved in resident/fellow education. This Agreement governs the relationship between the Program and Participating Site. It has been approved by both the Program Director and Designated Institutional Official.

**Content and Duration of the Educational Experience:**

Describe what the resident will be doing. If this rotation takes place over multiple year, provided a definition of duties for each PGY.

The content of this educational experience has been developed according to the ACGME Identify Residency/Fellowship Program Requirements, and these competency based goals and objectives (*choose one*):

- As specified in the Resident Handbook, page(s) *List page numbers*
- As delineated in the attached document.

All educational experiences at this site will be compliant with ACGME, clinical and educational work hour requirements.

**Supervision and Oversight Responsibilities**

Day to day clinical supervision will be provided by **Identify faculty member**, or will be provided on a rotating schedule by the following clinical or full-time faculty members: **List faculty or identify group, describe supervisory structure, including role of senior residents and attendings.**

Supervising faculty at the Participating Site will provide appropriate supervision of residents/fellows in accordance with SIU School of Medicine (SIU SOM) Institutional and Program, and any Participating Site policies for supervision. Supervising faculty will maintain a learning environment conducive to education and resident/fellow well-being. Supervising faculty will directly observe resident/fellow performance, provide frequent feedback, evaluate performance, and document this evaluation in a timely manner. The site director will monitor supervision, and is accountable for resident/fellow education at the Participating Site, in collaboration with the Program Director, who will maintain responsibility for monitoring the clinical and learning environment and appropriate culture of safety at the site. In addition, the program director:

- a) has ultimate authority and responsibility for all resident education and activities at all sites;

